

QP Code: 301007

Reg. No:.....

**Third Professional BUMS Degree Supplementary Examinations  
October 2023  
Communication Skills**

**(Common for 2015 and 2016 Scheme)**

Time: 3 hrs.

Max. Marks: 100

- *Answer all questions to the point neatly and legibly • Do not leave any blank pages between answers • Indicate the question number correctly for the answer in the margin space*
- *Answer all parts of a single question together • Leave sufficient space between answers*
- *Draw diagrams wherever necessary*

**Long Essays**

**(2x15=30)**

1. Explain in detail the importance and safety of internet surfing through search engines.
2. The purpose of a group discussion is not to win an argument or to amuse the listeners – Discuss.

**Short Essays**

**(8x5=40)**

3. Explain the process of communication with diagram.
4. Discuss the characteristics of face to face communication.
5. Elucidate the eight primary elements of body language.
6. Elaborate the functions of an operating system.
7. Explain how the role-play exercises improve proficiency in English.
8. Illustrate the communication process using a diagram.
9. Give an outline structure of a medical report.
10. Write a dialogue between a student and professor.

**Short Notes**

**(10x3=30)**

11. What is interpersonal communication.
12. Define the basis of communication.
13. List any four types of face to face communication.
14. What is the difference between dialogue and conversation.
15. Define Johari Window Model.
16. Name any four types of non-verbal communication.
17. What are the modern technologies available for developing communication skills.
18. Write the five steps to become an effective presenter.
19. What are the four basic characteristics of effective writing.
20. What is FAX

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