

QP Code: 301007

Reg. No:.....

**Third Professional BUMS Degree Regular/Supplementary
Examinations May 2023
Communication Skills**

(2015 Scheme)

Time: 3 hrs.

Max. Marks: 100

- *Answer all questions to the point neatly and legibly • Do not leave any blank pages between answers • Indicate the question number correctly for the answer in the margin space*
- *Answer all parts of a single question together • Leave sufficient space between answers*
- *Draw diagrams wherever necessary*

Long Essays

(2x15=30)

1. Define Johari Window. Explain its importance in communication.
2. What is Non-Verbal Communication. Explain its Aspects in Detail.

Short Essays

(8x5=40)

3. Explain the functions of Operating system.
4. Elaborate conflict in Communication.
5. Write a note on silence in communication.
6. Explain the term Teleconference.
7. Write few dialogues between two working professionals.
8. Discuss the differences between Seminar and Lecture.
9. Explain Interaction and its types.
10. Enlist the advantages and disadvantages of Verbal Communication.

Short Notes

(10x3=30)

11. Define computer.
12. Write the full form of ROM and RAM.
13. Write a short note on written communication.
14. Which device is used to send the documents. Explain.
15. Who is the Father of Computers.
16. What is Body Language.
17. Mention any three types of operating Systems.
18. Define Direct Communication.
19. List few hardware devices.
20. Define feedback and list the types of feedback.
