

# 2010 Scheme

QP CODE: 205011

Reg. No:.....

## Second Year Post Basic B.Sc Nursing Degree Supplementary Examinations March 2020

### Introduction to Nursing Administration

Time: 3 Hours

Total Marks: 75

- Answer all questions to the point neatly and legibly • Do not leave any blank pages between answers • Indicate the question number correctly for the answer in the margin space
- Answer all parts of a single question together • Leave sufficient space between answers

**Essays:** (2x10=20)

1. Explain the elements and principles of administration (4+6)
2. Describe the purposes and methods of performance appraisal system. (4+6)

**Short notes:** (5x5=25)

3. Technique of supervision
4. Components of quality assurance
5. Personal policies
6. Principles of patient assignment
7. Objectives of staff development

**Differentiate between:** (4x3=12)

8. Delegation and direction
9. Sales budget and capital expenditure budget
10. Recruitment and placement
11. Case method and functional method

**Answer briefly:** (4x2=8)

12. Purposes of scheduling
13. Factors contributing to human relation
14. Methods of supervision
15. Elements of public relation

**Define the following:** (5x2=10)

16. Job analysis
17. Nursing audit
18. Policy
19. Inventory control
20. Hospital

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