

QP CODE: 205011

Reg. No:.....

Second Year Post Basic B.Sc Nursing Degree Supplementary Examinations
April 2017

INTRODUCTION TO NURSING ADMINISTRATION

Time: 3 Hours

Total Marks: 75

- **Answer all questions**

Essays: (2x10=20)

1. Define staff development programme. Explain the role of nurse manager in staff development programme. (3+7)
2. Define ward management. Explain the factors influencing good ward management (2+8)

Short notes: (5x5=25)

3. Levels of nursing management
4. Methods of performance appraisal
5. Tools for supervision
6. Care of equipments
7. Functions of hospital

Differentiate between: (4x3=12)

8. Administration and management
9. Creative supervision and authoritarian supervision
10. Promotion and demotion
11. Conflict and discipline

Answer briefly: (4x2=8)

12. Advantages of nursing audit
13. Purposes of material management
14. Method of job evaluation
15. Principles of duty roster

Define the following: (5x2=10)

16. Anecdotal records
17. Recruitment
18. Espirit de corps
19. Span of control
20. Job specification
