

QP CODE: 205011

Reg. No:.....

Second Year Post Basic B.Sc Nursing Degree Supplementary Examinations -
March 2016

INTRODUCTION TO NURSING ADMINISTRATION

Time: 3 Hours

Total Marks: 75

- **Answer all questions**

Essays : (2x10=20)

1. Define leadership. Explain the different styles of leadership. (3+7=10)

2. Define hospital. Describe the functioning of hospital. (3+7=10)

Short notes : (5x5=25)

3. Principles of supervision

4. Quality assurance methods

5. Kinds of reports

6. Elements of administration

7. Therapeutic environment

Differentiate between: (4x3=12)

8. The patient method and Functional method of assignment

9. Concurrent and Retrospective audit

10. Job description and Job analysis

11. Policies and procedures

Answer briefly: (4x2=8)

12. Characteristics of evaluation tool

13. Methods of evaluation

14. Purposes of records

15. Types of staff development programmes

Define the following: (5x2=10)

16. Supervision

17. Team nursing

18. Personnel management

19. Staffing

20. Conflict
