

**QP Code:101380**

**Reg. No.:.....**

**First Year MHA Degree Supplementary Examinations, February 2014**

**PAPER I –GENERAL MANAGEMENT**

**Time: 3 Hours**

**Max Marks: 100**

- **Answer all the questions**

**Essays:**

**(2x20=40)**

1. Define control . Explain the steps in control process and list the various control techniques
2. Explain the essentials of selection procedure and discuss the steps involved in selection procedure.

**Short Essays:**

**(2x10=20)**

3. Define management by objective. Describe the process of MBO.
4. Explain the various objectives and scope of industrial safety.

**Short notes:**

**(8x5=40)**

5. Job changes.
6. List out the various types of counseling.
7. Explain the types of training programmes.
8. Role of HR manager in a hospital.
9. Explain factors affecting retraining.
10. Job enrichment.
11. List the principles of management
12. Purpose and uses of job analysis.

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