



KERALA UNIVERSITY OF HEALTH SCIENCES
ABSTRACT

KUHS – Exam General – Renaming of Mark Transcript as "Consolidated Statement of Marks (Mark Transcript)" - Sanctioned - Orders issued

EXAMINATION BRANCH

U.O.No : 31/2024/Exam General/KUHS

Date : 18-03-2024

Read :- 1) UO Note No.2023/32528/EX PHY(A)/A1/KUHS dated 19.01.2024.

2) Orders in File No .2021/6701/Ex General/A1/KUHS dated 16.02.2024

ORDER

Mark Transcripts and Official Transcripts of UG & PG Courses are being issued by the University on specific requests. At present, the fee levied for providing Mark Transcript is Rs. 1105/- and Official Transcript of UG Course & PG Course is Rs. 1050/- & Rs. 2100/- respectively. Mark Transcript is issued solely by the Examination Branch whereas the issuance of Official Transcript involves both Academic and Examination Branch.

2. The term “**Transcript**” generally applied for both of the services create obscurity among the students at the time of remitting the application fee and such cases were reported in the Examination and Academic Branches which also create delay in processing the requests.

3. In order to avoid this confusion related to the term “**Transcript**”, the Controller of Examinations, vide paper read as (2) above, has accorded sanction for renaming the “**Mark Transcript**” as “**Consolidated Statement of Marks (Mark Transcript)**”, subject to ratification of Board of Examinations.

4. IT Section is directed to proceed with required actions to effect this change wherever necessary.

5. Finance Branch is informed to take necessary steps for modification of Head of Account as “**Consolidated Statement of Marks (Mark Transcript)**”.

6. Orders are issued accordingly.

Prof.(Dr) S. Anilkumar



To

Finance Branch - For creating new head of account

SM -IT - For necessary actions

Forwarded/By Order

Section Officer

Copy To:

PS to VC, PA to PVC, PA to Registrar,

PA to CE, JR/ DR Academic Branch,

Stock file, FC, KSAD, Web updates

Document 2024/24499/1 - General - File No. 2021/6701/1
Approved by CE on 2024-03-18 12:09:48

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KUHS, Thrissur