



No . 29158/2021/EX PHY-AI/KUHS

Dated:23-11-2021

**EXAM NOTIFICATION**

**Final Year B.Pharm (S) (2010 Scheme) Examinations December 2021** will be conducted from **27.12.2021(Monday)** onwards. All affiliated colleges conducting B.Pharm course shall submit their applications for examination online (University website: [www.kuhs.ac.in](http://www.kuhs.ac.in)) and forward the summary printouts, duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with the details of fee remitted online, on or before the dates stipulated in the schedule given below.

The list of eligible Examiners (internal/external/evaluators) for each subject of this examination, shall be uploaded in the prescribed proforma in the KUHS website. This shall be done at the time of registration of the candidates. The registration report duly countersigned by the Principal/Head of the institution shall be submitted to the University within the date stipulated in the schedule.

The detailed time - table will be announced later.

**The details of fees and other particulars****TABLE I**

SL No	Particulars	Fee (Rs)
1	Application fee per candidate	110/-
2	Fee for mark list per candidate	225/-
3	Fee for each paper (inclusive of Theory, Practical and Viva)	290/-
4	Total fee per candidate (number of papers × fee per paper)	1,740/-
5	Fee for Provisional Certificate (to be paid once)	335/-
6	Fee for Degree Certificate (to be paid once)	555/-
7	Fine to be paid per paper after the last date stipulated	110/-
8	Super fine to be paid per paper after the last date stipulated	335/-
9	Fine for late submission of internal assessment marks	5,515/-

**Application and Registration Schedule**

**TABLE II**

SL No	Particulars		
	Date	Exam Registration	Attendance & Internal Assessment
1	02.12.2021	Starting of online registration	Starting of online submission of Attendance & Internal Assessment
2	14.12.2021	Last date for online registration of examination	Last date for online submission of Attendance & Internal Assessment and entry of online fee remittance details
3	16.12.2021	Last date for online registration of examination with fine of Rs.110/-per paper	
4	17.12.2021	Last date for online registration of examination with super fine of Rs.335/- per paper	Last date of online submission of Attendance Report & Internal Assessment (with fine of Rs.5,515/-)
5	17.12.2021	Last date for the receipt of printout of Attendance report, Internal Assessment and examination registration report without fine in the University (Submission of Attendance and Internal Assessment marks is compulsory)	
6	18.12.2021	Last date for the receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University (with fine)	
7	23.12.2021	Issue of Admit cards	
8	27.12.2021	Date of commencement of examination	

**Instructions to the Candidates**

1. The fee once paid will not be refunded or adjusted under any circumstances.
2. Applications submitted after the stipulated last date will not be considered on any grounds.
3. Model question papers are available in the University website. ( www.kuhs.ac.in)

**Instructions to the Principal / Head of Institution****Remittance of Examination Fee:**

- 1.The Principal / Head of the Institution shall collect Examination fee from all the candidates and remit the consolidated amount to the University Fund by online in a single transaction.
2. The Principal / Head of the Institution shall send a separate statement showing the details of those SC/ST/OEC

candidates who are not remitting the examination fee, with an undertaking that their examination fee will be claimed by the College from the Department concerned and remitted to the University before the issue of the mark - list concerned.

3. Applications for registration shall be accompanied by the prescribed fee.

4. Those candidates who have shortage of Attendance and have not obtained minimum marks for Internal Assessment are not eligible to appear for the examination. However, appearance for eligible subjects will be permitted to those candidates who have shortage of internal assessment marks in one or more subjects, but secured prescribed percentage of attendance (80%) in all the subjects. Care shall be taken while registering such candidates. Principal / Head of Institution will be held responsible for any lapses in this regard.

5. The Institutions which are not recognised as Theory Examination Centres of the University, shall remit an additional amount of 110/- per candidate per paper for using another Approved Centre.

6. No other fees shall be collected from the candidates for this examination purpose.

7. If any of the candidates are debarred from appearing in the University Examination, the Principal / HOI should not register such candidates. Any violation in this regard will be viewed seriously.

**Attendance:**

1. The Principals / Heads of Institutions shall furnish attendance details of all the candidates. There is no provision for condonation of shortage of attendance from the University. However, the Principal, on recommendations by the HoD/ Dept. in charge can condone the shortage of attendance of a candidate to a maximum of 10% for a subject (s) once in a course period under intimation to the Controller of Examinations with fee of **Rs.555/-** per subject.

2. The summary printout of Application for Examination, Internal Assessment Mark Statement and Attendance Statement, duly countersigned by the Principal / Head of Institution shall be forwarded so as to reach the University before 5.00 pm on the last date stipulated.

3. The attendance details of the candidates shall be displayed on the College Notice Board for information to the candidates

**Internal Assessment:**

The printouts of Internal Assessment Marks shall be signed by each candidate against their marks. This statement signed by the Head of the Department, duly countersigned by the Principal / Head of the Institution shall be submitted to the University before 5.00 pm on the last date stipulated. A photocopy of the same shall be displayed on the College Notice Board.

**Admit Card:**

Admit Cards will be issued online to all colleges. The Principal / Head of Institution shall download the Admit Cards and distribute the same to the candidates after obtaining their signature for acknowledgement. The issue register of the admit cards shall be countersigned by the Principal with College seal and kept in safe custody for verification.

**Request for Advance Amount**

Request for advance in respect of theory examination shall be submitted to the Finance Officer by post or email to fo@kuhs.ac.in or to exam.finance@kuhs.ac.in along with registration report.

**Important points to be noted in online payment**

1. Payment shall be made by internet banking and credit card only.
2. Fees shall be paid well before the last date as there may arise connectivity issues on the last day leading to failure of transaction. Belated payment of fees for any reason will attract the mandatory fine or super fine, as the case may be.





3. Fee for a particular Examination shall not be clubbed with the fee for any other purpose.

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**Controller of Examinations**

To

The Principals / Head of the affiliated Pharmacy Colleges (B Pharm Year Course)

Copy to: PS to VC/ PA to PVC/ PA to Registrar/ PA to CE/ PA to FO/ System Manager/ PRO

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KUHS, Thrissur