



No . 19897/2020/A2/Ex-Pharmacy/KUHS

Dated:14-10-2020

NOTIFICATION

It is notified for the information of all concerned that **Fourth Semester M Pharm (R/S) Examination November 2020 (Dissertation)** 2017 Scheme will be conducted by the University from **11-11-2020** onwards. All affiliated colleges conducting **M Pharm Degree course** should submit their applications for examination online (University website: www.kuhs.ac.in) and forward the summary printouts, duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with the details of fee remitted online, on or before the dates mentioned in the schedule given below:

The list of eligible Examiners (internal/external/evaluators) for each subject of this examination, should be uploaded in the prescribed format in the KUHS website. This should be done at the time of registration of the candidates. The registration report duly countersigned by the Principal/Head of the institution should be submitted to the University within the date mentioned in the schedule.

The detailed time-table will be announced later.

The details of fees and other particulars are given below:

TABLE I

Sl. No.	Details	Fee (Rs.)
1	Application fee per candidate	110/-
2	Fee for Consolidated mark list per candidate	1105/-
3	Fee for Seminar Presentation and Viva Voce	1095/-
4	Fee for Provisional Certificate (to be paid once)	555/-
5	Fee for Degree Certificate (to be paid once)	1105/-
6	Dissertation fee per Candidate	1655/-
7	Total fee per candidate	5625/-
8	Fine to be paid per paper after the last date stipulated	110/-
9	Super fine to be paid per paper after the last date stipulated	335/-
10	Fine for late submission of attendance & Dissertation details	5515/-



Application and Registration Schedule for Examination:

TABLE II

SL No	Details		
	Date	Exam Registration	Attendance, Internal Assessment, Co-curricular activities & Dissertation details
1	15-10-2020	Starting of online registration	Start of online submission of Attendance, Internal assessment, Co-curricular activities & Dissertation details
2	22-10-2020	Last date for online registration of examination	Last date for online submission of Attendance, Internal Assessment, Co-curricular activities, Dissertation details and entry of online fee remittance details
3	27-10-2020	Last date for online registration of examination with fine of 110/- per paper	
4	28-10-2020	Last date for online registration of examination with super fine of 335/- per paper	Last date of online submission of Attendance Report & Internal Assessment, Co-curricular activities & Dissertation details (with fine of Rs.5,515/-)
5	28-10-2020	Last date of receipt of printout of Attendance report, Internal Assessment, Co-curricular activities and examination registration report & Dissertation details without fine in the University (Submission of Attendance and Internal Assessment marks is compulsory)	
6	03-11-2020	Last date of receipt of printout of Attendance report, Internal Assessment, Co-curricular activities, Examination Registration report & Dissertation details in the University (with fine)	
7	06-11-2020		Issue of Admit cards
8	11-11-2020		Date of Examination

Instructions to the Candidates

1. The fee once paid will not be refunded or adjusted under any circumstances.
2. Applications after the stipulated date will not be entertained on any grounds.
3. Only those candidates whose dissertations have been already approved by the University and who have 80% attendance are eligible to attend the M Pharm Fourth Semester Examinations.

Instructions to the Principal / Head of Institution

Remittance of Examination Fee:

1. The Principal / Head of the Institution should collect Examination fee from all the candidates and remit the consolidated amount to the University Fund online in a single transaction.





2. The Principal / Head of the Institution should send a separate statement showing the details of those SC/ST/OEC candidates who are not remitting the examination fee, with an undertaking that their examination fee will be claimed by the College from the Department concerned and remitted the same to the University before the issue of Provisional Certificate.

3. Applications for registration should be accompanied by the prescribed fee.

4. Those candidates who have shortage of Attendance and those who have not submitted approved dissertations are not eligible for appearing the examination. Principal / Head of Institution are solely responsible for any lapses in this regard.

5. Candidates' Address to which their Original Degree Certificate is to be sent (by Registered Post) should also be furnished along with the Printed Registration Report.

6. No other fees should be collected from the candidates for this examination purpose.

7. If any of the candidate/s are debarred from appearing in the University examination Principal/HOI should not register such candidates. If this direction is violated, it will be viewed very seriously by the University.

8. Detailed Guidelines with regard to the conduct of online exam will be mailed to the College Principals.

Attendance:

1. The Principals / Heads of Institutions are required to furnish attendance of all the candidates. There is no provision for condonation for P G Course.

2. The summary printout of Application for Examination and Attendance Statement, duly countersigned by the Principal / Head of Institution should be forwarded so as to reach the University before 5.00 pm on the last date stipulated.

3. The attendance of the candidates should be displayed on the College Notice Board for information to the candidates.

Internal Assessment & Dissertation Details

1. The printouts of Attendance Percentage, Internal assessment mark, credit for co-curricular activities and Dissertation Details should be signed by each candidate against their Register Number. This statement signed by the Guide concerned, Head of of the Department and duly countersigned by the Principal / Head of the Institution should reach the University before 5.00 pm on the last date stipulated. A photocopy of the same should be displayed on the College Notice Board.

2. Applications after the stipulated date will not be entertained on any grounds.

3. All candidates appearing for the examination have to submit a soft copy of the dissertation through the Head of Department and Head of the institution as per the schedule furnished below. The candidates failing to submit the dissertation on the prescribed date will not be permitted to appear for the Examination.

SCHEDULE FOR THE SUBMISSION OF DISSERTATION

No.	Details	Date
1	Last date of submission of dissertation without fine	28/10/2020
2	Last date of submission of dissertation with fine of Rs.5515/-	03/11/2020

Admit Card:



Admit Cards will be issued online to all colleges. The Principal / Head of Institution should download the Admit Cards and distribute the same to the candidates, after getting candidates' signature and countersigned by the Principal with College seal.

Request for Advance Amount

Request for advance in respect of Seminar Presentation and Viva Voce examination may be forwarded to the Finance Officer or email to fo@kuhs.ac.in or to exam.finance@kuhs.ac.in along with registration report.

Important points to be noted in online payment

1. Payment can be made using internet banking and credit card only.
2. Colleges should not wait for the last minute of the date/time fixed for remittance because there may have problem of connectivity and consequent failure of online remittance and delay in making payments which may lead to imposition of fine or superfine, as the case may be, for which the remitter alone will be responsible.
3. Fee for a particular Examination shall not be clubbed with fee for retotalling of score Sheets or any other fee.

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Controller of Examinations

To

The Principals / Head of Institutions of all affiliated M Pharm Colleges Copy to: System Manager/
University website

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http://www.kuhs.ac.in
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KUHS, Thrissur