



KERALA UNIVERSITY OF HEALTH SCIENCES

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No : 38456/2024/Ex-Med/A4/KUHS(1)

Date : 30-05-2025

REVISED NOTIFICATION

Ref: Notification No: 38456/2024/Ex Med A1/KUHS (1) dtd 14/05/2025

It is notified for the information of all concerned that **Medical Post Graduate Diploma Supplementary Examinations, July 2025** will be conducted by the University from **01.07.2025**. All affiliated colleges conducting Medical Post Graduate Degree programme should submit their applications for examination online (University website: www.kuhs.ac.in) and forward the summary printouts, duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with the details of fee remitted online, on or before the dates mentioned in the schedule given below.

The list of all eligible Examiners (internal/external/evaluators) for each subject of this examination, should be uploaded in the prescribed format in the KUHS website. This should be done at the time of registration of the candidates. The registration report duly countersigned by the Principal/Head of the institution should be submitted to the University within the date mentioned in the schedule. Time Table of the Examination (Theory and Practical) will be published later.

TABLE - I **Fees and other particulars**

Sl No.	Particulars	Fee(Rs)
1	Application fee per candidate	Rs 120/-
2	Fee for Mark list per candidate	Rs 240/-
3	Total fee per candidate for all papers (number of papers * fee per each paper) (3*1395)	4185
4	Fee for Provisional Certificate (to be paid once)	Rs 585/-
5	Fee for Degree Certificate (to be paid once)	Rs 1165/-
6	Fine to be paid per paper after the last date stipulated (Sl. No. 5 of table II)	Rs 120/- per paper
7	Super fine to be paid per paper after the last date stipulated (Sl No 6 of table II)	Rs 355/- per

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		paper
8	Fine for late submission of Attendance (From 17/06/2025 onwards)	Rs 5795/-

TABLE - II**Application and Registration Schedule for Examination**

Sl No.	Date	Details of Examination Registration
1	01/06/2025	Starting date for the updation of FEP details of Examiners/Evaluators*
2	16/06/2025	Closing date for the updation of FEP details of Examiners/Evaluators*
3	09/06/2025	Starting of online registration & online submission of Attendance.
4	16/06/2025	Last date for online registration of examination, online submission of Attendance and entry of online fee remittance details without fine.
5	19/06/2025	Last date for online registration of examination with fine of Rs 120/-per paper
6	23/06/2025	Last date for online registration of examination with super fine of Rs 355/-per paper and online submission of Attendance Report .(with fine of Rs 5795/-)
7	23/06/2025	Last date of receipt of printout of Attendance report and examination registration report of the candidates without fine in the University.
8	26/06/2025	Last date of receipt of printout of Attendance report and examination Registration report of the candidates applied with fine/Super fine in the University.
9	28/06/2025	Issue of Admit cards
10	01/07/2025	Date of Commencement of Examination

*Note : Students Exam registration link will be available only after the updation of FEP details of Examiners/Evaluators. The link for faculty entry will be available in the Exam registration login from 01/06/2025.

Instructions to the Candidates

1. The Examination fee once paid will not be refunded or adjusted under any circumstances.
2. Applications after the stipulated date will not be entertained on any grounds.
3. Model question papers are available in the University website: www.kuhs.ac.in.

4. Indulging in malpractices/misconduct of any kind in the exam hall is a punishable offence.

Instructions to the Principal / Head of the Institution

A. Registration and Remittance of Exam Fee

1. The Principal / Head of the Institution shall collect Examination fee from all the candidates and remit the consolidated amount to the University Fund by online in a single transaction.
2. The Principal / Head of the Institution shall send a separate statement showing the details of those SC/ST/OEC candidates, who are exempted from remitting the examination fee, with an undertaking that their examination fee will be claimed by the College from the Department concerned and remitted to the University before the distribution of the Mark list concerned. Such fees shall be remitted separately and thereafter the Principal/HoI shall submit a revised statement of remittance of the entire Registration fees for that particular exam to CE for audit purpose.
3. Applications for registration shall be strictly accompanied by the prescribed fee as per the conditions laid down at Sl.No.2 above.
4. Those candidates who have shortage of Attendance are not eligible for appearing for the examination.
5. Those Institutions which are not recognised as Theory Examination Centres of the University shall remit an additional amount of Rs. 120/- per candidate per paper for using another approved Exam Centre.
6. No fees other than the above shall be collected from the students for this examination purpose.
7. The summary printout of Application for Examination, Attendance Statement and all other relevant documents pertaining to Exam registration, duly countersigned by the Principal / Head of Institution shall be submitted to the University on or before 5 PM on the last date stipulated.
8. Very Important:-If any candidate has been debarred by the University from writing any Examination or Examinations of any particular chance, the Principal/HoD should not register such candidates. If this direction is violated, it will be viewed very seriously by the University.

B. Attendance

1. The Principals / Heads of Institutions are required to furnish attendance of all the candidates, as stipulated in the Medical PG Regulations of KUHS. There is no provision for condonation of shortage of attendance from the University.
2. The attendance of the candidates should be displayed on the College Notice Board for information to the candidates.

C. Admit Card

Admit Cards will be issued online to all colleges. The Principal / Head of Institution shall download the Admit Cards and distribute the same to the candidates, after getting candidates' signature and Countersigned by the Principal with College seal. Admit Cards will not be issued to colleges which fail to upload the faculty details

The following criteria also have to be satisfied by the candidates to be eligible to register for the examination

1. BCBR (Basic Course in Biomedical Research)-2019 Admission Onwards

As stipulated by NMC/MCI Guidelines.

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2. Poster Presentation/Paper Presentation /Research paper: 2010 Admission Onwards

As stipulated by NMC/MCI Guidelines.

3. District Residency Programme (2021 admission onwards)

Satisfactory completion of the District Residency Programme shall be an essential prerequisite for the candidates to appear in the final examination of the respective post-graduate course.

4. Basic course in Ethics (2021 admission onwards)

As stipulated by NMC/MCI Guidelines.

5. Basic Cardiac Life Support (BCLS) (2021 admission onwards)

As stipulated by NMC/MCI Guidelines.

6. Advanced Cardiac Life support (ACLS) (2021 admission onwards)

As stipulated by NMC/MCI Guidelines.

7. Submission of the completed logbook- 2010 Admission Onwards

As stipulated by NMC/MCI Guidelines.

The Principal/ HOI has to ensure that only students who meet all the norms prescribed by NMC are permitted to register for the examination.

E. Request for Exam Advance

Request for advance fund for meeting the expenditure of theory examination shall be submitted to the Finance Officer or e-mail to fo@kuhs.ac.in or to exam.finance@kuhs.ac.in along with the registration report.

Important points to be noted in online payment

1. Payment can be made using internet banking/Debit/Credit card/UPI only.
2. Colleges should not wait for the last minute of the date/time fixed for remittance because there may have problem of connectivity and consequent failure of online remittance and delay in making payments which may lead to imposition of fine or super fine, as the case may be, for which the remitter alone will be responsible.
3. Fee for a particular Examination shall not be clubbed with any other fee.

Notification referred (1) above stands modified to this extent.

Controller of Examinations

Copy to:

1. The Principals/Head of Institutions affiliated to KUHS conducting Medical Post Graduate Degree programme.





2. System Manager/University website/P.R.O

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Digitally approved document; signature not required.

KUHS, Thrissur