



# KERALA UNIVERSITY OF HEALTH SCIENCES

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No : 2025/19017/Ex Med/B1/KUHS

Date : 06-06-2025

## NOTIFICATION

It is notified for the information of all the concerned that **First Professional MBBS Degree Supplementary (2010 Scheme) Examinations, July 2025 will be conducted from 15.07.2025 onwards.** All affiliated colleges conducting **First Professional MBBS Degree Supplementary (2010 Scheme) Examinations, July 2025**, shall submit their applications for examination by online (University website: [www.kuhs.ac.in](http://www.kuhs.ac.in)) and forward the summary printouts, duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with the details of fee remitted by online, on or before the dates mentioned in the schedule given below.

**The list of all eligible Examiners (internal/external/evaluators) for each subject of this examination, should be uploaded in the prescribed format available in the University website with FEP Number.** This should be done at the time of registration of the candidates. The registration report duly countersigned by the Principal/Head of the institution should be submitted to the University within the date stipulated in the schedule. Time table of the examination will be published later.

## TABLE - I

### Fees and other particulars

Sl. No.	Particulars	Fee (Rs)
1	Application fee per candidate	120/-
2	Fee for Mark list per candidate	240/-
3	Fee for each /QP Code (inclusive of Theory, Practical and Viva)	515/-
4	Fine to be paid per QP Code after the last date stipulated	120/-
5	Super fine to be paid per QP Code after the last date stipulated	355/-
6	Fine for late submission of Attendance and Internal Assessment	5795/-





	marks	
7	Fee for Mercy chance*	2160/-
8	Fine for late submission of mercy chance applications	2000/-

**\*Note:**

1. The students belonging to the admission years 2010 to 2015 shall submit their applications for examination as Mercy Chance, as per UO NO. 86/2025/Academic/KUHS dated 13.01.2025.
2. These students shall submit a request through the Principal for availing the Mercy chance and the principals concerned shall submit online mercy chance applications on or before 19.06.2025. The hard copies of the consolidated mercy chance report and request of candidates shall submit through post on or before 28.06.2025.

**TABLE - II**

**Application and Registration Schedule**

Sl. No.	Particulars		
	Date	Exam Registration	Attendance & Internal Assessment
1	16.06.2025	Starting date for the updation of FEP details of Examiners/Evaluators*	Last date for updation of FEP details 28.06.2025
2	16.06.2025	Starting of online registration	Starting of online submission of Attendance & Internal Assessment
3	28.06.2025	Last date for online registration for examination	Last date for online submission of Attendance & Internal Assessment and entry of online fee remittance details (without fine)
4	30.06.2025	Last date for online registration of examination with a fine of Rs. 120/- per QP Code	----
5	01.07.2025	Last date for online registration for examination with a super fine of Rs. 355/- per QP Code	Last date for online submission of Attendance Report & Internal Assessment with a fine of Rs. 5,795/- (From 29.06.2025 to 01.07.2025)
6	05.07.2025	Last date for the receipt of printout of Attendance report, Internal Assessment and examination registration report <b>without fine</b> in the University. (Submission of Attendance and Internal Assessment marks is compulsory)	
7	08.07.2025	Last date for the receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University <b>with fine</b> .	
8	10.07.2025	Issue of Admit cards	





9	15.07.2025	Date of commencement of Examination

**\*Note : Students Exam registration link will be available only after the updation of FEP details of Examiners/Evaluators. The link for faculty entry will be available in the Exam registration login from 16.06.2025.**

### Instructions to the Candidates

1. Examination fee once paid will not be refunded or adjusted for other purposes under any circumstances.
2. Applications submitted after the stipulated date will not be considered on any grounds.
3. Model question papers are available in the University website: [www.kuhs.ac.in](http://www.kuhs.ac.in).
4. Indulging in malpractices/misconduct of any kind in the exam hall is a punishable offence.

### Instructions to the Principal / Head of the Institution

#### A. Registration and Remittance of Exam Fee

1. The Principal / Head of the Institution should collect Examination fee from all the candidates and remit the consolidated amount to the University Fund by online in a single transaction. The fee once paid will not be refunded or adjusted under any circumstances.
2. The Principal / Head of the Institution should send a separate statement showing the details of those SC/ST/OEC candidates, who are exempted from remitting the examination fee, **with an undertaking that their examination fee will be claimed by the College from the Department concerned and remitted to the University before the distribution of the Mark list concerned. Such fees should be remitted separately and thereafter the Principal/HoI shall submit a revised statement of remittance of the entire Registration fees for that particular exam to CE for audit purpose.**
3. Applications for registration should be strictly accompanied by the prescribed fee as per the conditions laid down at Sl.No.2 above.
4. Those candidates who have shortage of Attendance and have not obtained minimum marks for Internal Assessment are not eligible for appearing for the examination. However, partial appearance is permitted provided the candidate has attained the minimum prescribed percentage of attendance (**80% attendance in both Theory & Practical**) in all the subjects. Such candidates are eligible to register for examination in those subjects in which the candidate has secured the minimum percentage of internal assessment marks. **Care shall be taken while registering such candidates. Principal / the Head of Institution will be held responsible for any lapses in this regard.**
5. The Institutions which are not recognised as Theory Examination Centres of the University have to remit an additional amount of Rs. 120/- per candidate per paper for using another approved Exam Centre.
6. No fees other than the above shall be collected from the students for this examination purpose.
7. The summary printout of Application for Examination, Internal Assessment Mark Statement and Attendance Statement, duly countersigned by the Principal / Head of Institution shall be submitted to the University before 5 PM on the last date stipulated. *Statement of Internal Assessment marks shall be signed by the Head of the Department and countersigned by the Principal*
8. **The University has introduced an online payment system for the officials involved in the Theory Examination duty among the Affiliated Medical colleges for the Examinations notified after 01/04/2025. In order to implement the same, the details of all Invigilators and**

other staff (OS/Clerk, IT person, OA etc.) who are involved the examination duty shall be submitted through the login of the colleges. The admit cards for the examination will be available for download only after the completion of the above.

*Note:- If any candidate has been debarred by the University from writing any Examination or Examinations of any particular chance, the name/s of such candidates shall not be registered for the examination. Principal/HoI shall take extra vigil in this regard. Violation of this direction will be viewed very seriously.*

## **B. Attendance**

1. The Principals / Heads of Institutions shall furnish attendance details of all candidates. There is no provision for condonation of shortage of attendance from the University. **However, the Principal, on recommendations by the HoD/ Dept. in charge are permitted to condone shortage of attendance of a candidate as per the concerned regulations and scheme of the examination to a maximum of 5% (2016 Admission onwards) & 10% (2015 & earlier admission) for each subject only once in the course period (under intimation to the Controller of Examinations by paying a fee of Rs. 585/- per subject).**
2. The attendance details of the candidates should be displayed on the College Notice Board for their information.

## **C. Internal Assessment**

The printouts of Internal Assessment Marks should be signed by each candidate against their marks. This statement signed by the Head of the Department and countersigned by the Principal / Head of the Institution shall be submitted to the University before 5PM on the last date stipulated. A photocopy of the same should be strictly displayed on the College Notice Board for the information of the students.

## **D. Admit Card**

Admit Cards will be issued by online to all colleges. The Principal / Head of Institution shall download the Admit Cards and distribute the same to the candidates after obtaining their signature for acknowledgement and countersigned by the Principal with College seal. Admit cards shall be distributed to the students well before the date of commencement of examination so that the defects, if any, can be promptly rectified. The distribution register of Admit Cards shall be counter signed by the Principal with college seal and kept under safe custody for further verification, if required.

### **Important points to be observed in online payment**

1. Payment shall be made by internet banking/credit card/UPI.
2. Colleges shall avoid waiting till the last day/hour for the remittance of fees as there are chances for occurring connectivity issues leading to failure of remittance in time and delay in making payments which may lead to imposition of fine or superfine, as the case may be, for which the remitter alone will be responsible.



3. Fee for a particular Examination shall not be clubbed with fee for any other purpose.

4. The fee once paid will not be refunded or adjusted for other purposes under any circumstances.

**Controller of Examinations**

Copy to:

1. The Principals / Heads of affiliated Institutions concerned.
2. System Manager/University website/P.R.O

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<http://www.kuhs.ac.in>  
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KUHS, Thrissur

