



KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR - 680 596

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No : 23003/2024/EX MED B4/KUHS

Date : 20-07-2024

NOTIFICATION

It is notified for the information of all the concerned that **Third Professional MBBS Degree Part II Supplementary Examinations August 2024 (2010 Scheme)** will be conducted by the University from **27.08.2024 onwards**. All affiliated colleges conducting MBBS course should submit their applications for examination online (University website: www.kuhs.ac.in) and forward the summary printouts, duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with the details of fee remitted online, on or before the dates mentioned in the schedule given below.

The list of eligible Examiners (internal/external/evaluators) for each subject of this examination, should be uploaded in the prescribed format in the KUHS website with FEP number. This should be done at the time of registration of the candidates. The registration report duly countersigned by the Principal/Head of the institution should be submitted to the University within the date mentioned in the schedule.

The detailed time-table will be announced later.

The details of fees and other particulars are given below:

TABLE I

Sl. No	Details	Fee (Rs)
1	Application fee per candidate	110
2	Fee for mark list per candidate	225
3	Fee for each QP Code (inclusive of Theory, Practical and Viva)	490
4	Fee for Provisional Certificate (to be paid once)	335*2 = 670
5	Fee for Degree Certificate (to be paid once)	555
6	Fine to be paid per QP Code after the last date stipulated	110
7	Super fine to be paid per QP Code after the last date stipulated	335
8	Fine for late submission of attendance & internal assessment marks	5515
9	Fee for Mercy Chance (#)	1050





Note(#):

1. The students belonging to the admission years 2010, 2011, 2012 shall complete their course before 31.12.2024 failing which they shall cease to remain registered students of Kerala University of Health Sciences.
2. The students of 2010, 2011, 2012, 2013 & 2014 admissions shall submit a request through Principal for availing the Mercy chance. The principals concerned shall submit online mercy chance applications on or before 01.08.2024. The hard copies of the consolidated mercy chance report and request of candidates shall submit via post on or before 07.08.2024.

Application and Registration Schedule for Examination

TABLE II

Sl. No	Details		
	Date	Exam Registration	Attendance & Internal Assessment
1	29.07.2024	Starting date for the updation of FEP details of Examiners/ Evaluators *	Last date for updation of FEP details 07.08.2024
2	02.08.2024	Starting of online registration	Starting of online submission of Attendance & Internal Assessment
3	09.08.2024	Last date for online registration of examination	Last date for online submission of Attendance & Internal Assessment and entry of online fee remittance details (Without Fine)
4	12.08.2024	Last date for online registration of examination with fine of Rs. 110/-per QP Code	
5	13.08.2024	Last date for online registration of examination with super fine of Rs.335/- per QP Code	Last date of online submission of Attendance Report & Internal Assessment (with fine of 5515/-From 10.08.2024 to 13.08.2024)
6	14.08.2024	Last date of receipt of printout of Attendance report, Internal Assessment and examination registration report without fine in the University (Submission of Attendance and Internal Assessment marks is compulsory)	
7	17.08.2024	Last date of receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University (with fine)	
8	23.08.2024	Issue of Admit cards	
9	27.08.2024	Date of commencement of Examination	

Note *: Students Exam registration link will be available only after the updation of FEP details of Examiners/Evaluators. New link for Faculty entry will be available in the exam registration login from 02.08.2024.

Digitally approved document; signature not required.

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http://www.kuhs.ac.in
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KUHS, Thrissur



Instructions to the Candidates

1. **The exam fee once paid will not be refunded or adjusted for other purposes under any circumstances.**
2. **Applications submitted after the stipulated date will not be entertained on any grounds.**
3. **Model question papers are published in the website (University website: www.kuhs.ac.in).**
4. **Indulging in malpractices/misconduct of any kind in the exam hall is a punishable offence.**

Instructions to the Principal / Head of Institution

Remittance of Examination Fee:

1. The Principal / Head of the Institution should collect Examination fee from all the candidates and remit the consolidated amount to the University Fund online in a single transaction.
2. The Principal / Head of the Institution should send a separate statement showing the details of those SC/ST/OEC candidates who are not remitting the examination fee, with an undertaking that their examination fee will be claimed by the College from the Department concerned and remitted the same to the University before the issue of the mark - list concerned. Such fees shall be remitted separately and thereafter the Principal/HOI shall submit a revised statement of remittance of the entire Registration fees for that particular exam to CE for audit purpose.
3. Applications for registration should be accompanied by the prescribed fee as per the conditions laid down at Sl.No.2 above.
4. Those candidates who have shortage of Attendance and have not obtained minimum marks for Internal Assessment are not eligible for appearing for the examination. However, partial appearance is permitted provided the candidate has attained the minimum prescribed percentage of attendance (80% attendance in both Theory & Practical), in all the subjects. **Principal / Head of Institution are solely responsible for any lapses in this regard.**
5. The Institutions which are not recognised as Theory Examination Centres of the University, have to remit an additional amount of 110/- per candidate per paper for using another Approved Centre.
6. No other fees should be collected from the candidates for this examination purpose.
7. **If any of the candidates are debarred from appearing in the university examination, the principal/HOI should not register such candidates. If this direction is violated it will be viewed seriously by the university.**
8. The summary printout of Application for Examination, Internal Assessment Mark Statement and Attendance Statement, duly countersigned by the Principa/HOI shall be submitted to the University before 5 PM on the last date stipulated. Statement of Internal Assessment marks shall be signed by the Head of the Department and countesigned by the Principal.

Attendance:

- The Principals / Heads of Institutions are required to furnish attendance of all the candidates. There is no provision for condonation of shortage of attendance from the University. **However, the Principal, on recommendations by the HoD/Dept.in-charge are permitted to condone shortage of attendance of a candidate as per the concerned regulations and scheme of the examinations to a maximum of 5% (2016 admission onwards) and 10% (2015 & earlier) for each subject only once in the course period under intimation to the Controller of Examinations by paying a fee of Rs.555/- per subject. .**
- The attendance of the candidates should be displayed on the College Notice Board for information to the candidates.

Internal Assessment:

- The printouts of Internal Assessment Marks should be signed by each candidate against their marks. This statement signed by the Head of the Department, duly countersigned by the Principal / Head of the Institution should reach the University before 5.00pm on the last date stipulated. A photocopy of the same should be displayed on the College Notice Board.



Admit Card:

Admit Cards will be issued online to all colleges. The Principal / Head of Institution should download the Admit Cards and distribute the same to the candidates, after getting candidates' signature and countersigned by the Principal with College seal.

Request for Advance Amount

Request for advance in respect of theory examination may be forwarded to the Finance Officer or email to fo@kuhs.ac.in or to exam.finance@kuhs.ac.in along with registration report.

Important points to be noted in online payment

1. Payment can be made using internet banking and credit card only.
2. **Colleges should not wait for the last minute of the date/time fixed for remittance because there may have problem of connectivity and consequent failure of online remittance and delay in making payments which may lead to imposition of fine or super fine, as the case may be, for which the remitter alone will be responsible.**
3. Fee for a particular Examination shall not be clubbed with fee for retotalling of score Sheets or any other fee.
4. Fee once paid will not be refunded under any circumstances.

Controller of Examinations

To

The Principals / Heads of affiliated Institutions (Medical Colleges)

Copy to:

System Manager/University website/P.R.O

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