KERALA UNIVERSITY OF HEALTH SCIENCES
THRISSUR – 680 596

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No: 2020/10090/1/EX.Med-A1   Date: 18.03.2020

NOTIFICATION

It is notified for the information of all concerned that **Medical Post Graduate Degree – MD & MS, Regular & Supplementary examinations April 2020** will be conducted by the University from **29.04.2020**. All affiliated colleges conducting Medical Post Graduate programme should submit their applications for examination online (University website: www.kuhs.ac.in) and forward the summary printouts, duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with the details of fee remitted online, on or before the dates mentioned in the schedule given below.

The list of **all eligible Examiners** (internal/evaluators) for each subject of this examination, should be uploaded in the prescribed format in the KUHS website. This should be done at the time of registration of the candidates. The registration report duly countersigned by the Principal/Head of the institution should be submitted to the University within the date mentioned in the schedule. **Admit cards will not be issued to colleges which are not uploading the faculty details**.

The detailed time-table will be announced later.

The details of fees and other particulars are given below:

TABLE I

Sl. No.	Details	Fee (₹.)
1	**Application fee** per candidate	105/-
2	Fee for **Mark list**	210/-
3	Fee for **each paper** (inclusive of Theory, Practical and Viva)	1890/-
4	Fee for **Provisional Certificate** (**to be paid only once**)	525/-
5	Fee for **Original Degree Certificate** (**to be paid only once**)	1050/-
6	**Total fee per candidate**	**9450/-**
7	**Fine per paper** to be paid after the last date stipulated (**Sl No: 3 of table II**)	105/-
8	**Super fine** to be paid per paper after the last date stipulated (**Sl No:4 of table II**)	315/-
9	**Fine for late submission of Attendance**	**5250/-**

Application and Registration Schedule for Examination

TABLE II

Sl No	Date	Details / Exam Registration
1	**30.03.2020**	**Starting of online Registration and online submission of Attendance**
2	08.04.2020	**Last date for online Registration** of Examination, online submission of Attendance and entry of fee details **without fine**
3	15.04.2020	**Last date for online Registration** of Examination **with fine** of Rs.105/-per paper.
4	17.04.2020	**Last date for** online Registration of Examination **with super fine** of Rs. 315/-per paper and Last date of online submission of Attendance Report (with fine of Rs.5250/-).
5	21.04.2020	**Last date of receipt of printout** of Attendance report, Examination Registration report of the candidates applied **without fine** in the University
6	23.04.2020	**Last date of receipt of printout** of Attendance report, Examination Registration report of the candidates applied **with fine in the University.**
6	27.04.2020	**Issue of Admit cards**
7	**29.04.2020**	**Date of commencement of Examination**

Instructions to the Candidates

1. The fee once paid will not be refunded or adjusted under any circumstances.
2. Applications after the stipulated date will not be entertained on any grounds.
3. Model question papers are published in the website. (University website: www.kuhs.ac.in)

Instructions to the Principal / Head of Institution

Remittance of Examination Fee:

1. The Principal / Head of the Institution should collect Examination fee from all the candidates and remit the consolidated amount to the University Fund online in a single transaction.
2. The Principal / Head of the Institution should send a separate statement showing the details of those **SC/ST/OEC candidates who are not remitting the examination fee**, with an undertaking that their examination fee will be claimed by the College from the

mark - list concerned**.**

3. Applications for registration should be accompanied by the prescribed fee.
4. The Institutions which are not recognised as Theory Examination Centres of the University have to remit an additional amount of ₹**105/-** per candidate per paper for using another Approved Centre.
5. No other fees should be collected from the candidates for this examination purpose.
6. If any of the candidate/s is debarred from appearing in the University examination Principal/HoD should not register such candidates. If this direction is violated it will be viewed very seriously by the University.

Attendance:

1. The Principals / Heads of Institutions are required to furnish attendance of all the candidates. There is no provision for condonation of shortage of attendance from the University.
2. The summary printout of Application for Examination, Attendance Statement, duly countersigned by the Principal / Head of Institution should be forwarded so as to reach the University before 5.00 pm on the last date stipulated.
3. The attendance of the candidates should be displayed on the College Notice Board for information to the candidates.

Admit Card:

Admit Cards will be issued online to all colleges. The Principal / Head of Institution should download the Admit Cards and distribute the same to the candidates, after getting candidates' signature and countersigned by the Principal with College seal.

Request for Advance Amount

Request for advance in respect of theory examination may be forwarded to the Finance Officer or email to **fo@kuhs.ac.in** or to **exam.finance@kuhs.ac.in** along with registration report.

Important points to be noted in online payment

1. Payment can be made using internet banking and credit card only.

2. Colleges should not wait for the last minute of the date/time fixed for remittance   because there may have problem of connectivity and consequent failure of online remittance and delay in making payments which may lead to imposition of fine or Super fine, as the case may be, for which the remitter alone will be responsible.
3. Fee for a particular Examination shall not be clubbed with fee for retotalling of score Sheets or any other fee.

Sd/-

Controller of Examinations

To

The Principals / Heads of Institutions affiliated to KUHS conducting Medical Post Graduate Degree programme.

Copy to: System Manager/University website/P.R.O