

**KERALA UNIVERSITY OF HEALTH SCIENCES**

THRISSUR – 680596

---

No.5965/Exam Ayush3/BHMS/2019/KUHS

Date: 7.11.2019

**NOTIFICATION**

The **Third B.H.M.S. Degree R/S Examinations (2015 Scheme)** will be conducted by the University from **18.12.2019 onwards**. The detailed timetable will be announced later. All Homoeo Medical Colleges affiliated to this University should submit their applications for Examination, Attendance Statement and Internal Assessment marks **through online** (University website [www.kuhs.ac.in](http://www.kuhs.ac.in)) and forward the summary printouts duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with fee separately on or before the date stipulated.

**The details of fees and other particulars are given below:**

• **FEES – TABLE I**

Sl. No	Details	Fee(₹)
1	Application fee	105/-
2	Fee for mark list	210/-
3	Fee for each paper (inclusive of Theory, Practical and Viva)	340/-
4	Fine to be paid per paper after the last date stipulated (Sl. No. 3 of table II)	105/-
5	Super Fine to be paid per paper after the last date stipulated (Sl. No. 4 of table II)	315/-
6	Fine for late submission of Internal Assessment marks / Attendance	5250/-

• **SCHEDULE FOR REGISTRATION AND APPLICATION FOR EXAMINATION-TABLE II**

**TABLE II**

Sl. No	Date	Details	
		Exam Registration	Attendance & Internal Assessment
1	18.11.2019	Start of online Registration	Start of online submission of Attendance & Internal Assessment
2	28.11.2019	<b>Last date for online Registration of Examination</b>	<b>Last date for online submission of Attendance &amp; Internal Assessment</b>
3	30.11.2019	Last date for online Registration of Examination with fine of ₹. 105/-per paper.	
4	3.12.2019	Last date for online Registration of Examination with super fine of ₹. 315/- per paper.	Last date of online submission of Attendance Report & Internal Assessment (with fine of ₹.5250/-).
5	7.12.2019	<b>Last date of receipt of printout of Attendance statement, Internal Assessment marks and Examination Registration report and online remittance details in the University.(without fine) (Submission of Attendance and Internal Assessment marks is compulsory)</b>	
6	10.12.2019	<b>Last date of receipt of printout of Attendance statement, Internal Assessment marks, Examination Registration report and online remittance details in the University (with fine)</b>	
7	16.12.2019	Issuance of Admit cards	
8	18.12.2019	Date of Examination	

**Instructions to the Candidates**

- i. The fee once paid will not be refunded or adjusted under any circumstances.
- ii. Applications after the stipulated date will not be entertained on any grounds.
- iii. Model question papers are published in the website.

### Instructions to the Principal / Head of Institution

- Remittance of Examination Fee:
- a) The Principal / Head of the Institution should collect Examination fee from all the candidates and remit the consolidated amount to the University Fund through Credit card/internet banking.
  - b) The Principal / Head of the Institution should send a separate statement showing the details of those SC/ST/OEC candidates who are not remitting the examination fee with an undertaking that their examination fee will be claimed by the College from the Department concerned and remit the same to the University before the issue of the mark list concerned.
  - c) All applications for registration should be accompanied by the prescribed fee.
  - d) Those candidates who have shortage of Attendance and have not obtained minimum marks for Internal Assessment are not eligible for appearing the examination. Principal / Head of Institution are solely responsible for any lapses in this regard. Partial appearances for the Theory papers are permitted, provided the candidate should satisfy 80% attendance in all subjects of the respective examination, including the subjects in which the candidates is not appearing.
  - e) The Institutions which are not recognised as University Examination Centre for Theory Examinations **have to remit** to the University, an **additional amount of ₹. 105/- per candidate per paper** for using another Approved Centre.
  - f) No other fees should be collected from the candidates for this examination purpose.

- **Attendance:**

- a) The Principal / Head of the Institution are required to furnish attendance of all the candidates. There is no provision for condonation of shortage of attendance from the University. **However the principal on recommendations by the HOD/ Dept in charge can condone the shortage of attendance of a candidate to a maximum of 5% for a subject (s) once in a course period(under intimation to the Controller of Examinations with a fee of Rs.525/- per subject).**
- b) The summary printout of Application for Examination and Attendance Statement, duly countersigned by the Principal / Head of Institution should be forwarded **so as to reach the University before 5.00pm on the last date stipulated.**
- c) The attendance of the candidates should be displayed on the College Notice Board for the benefit of the candidates.

- **Internal Assessment:**

**The printouts of Internal Assessment Marks should be signed by each candidate against their marks.** This statement signed by the Head of the Department, duly countersigned by the Principal / Head of the Institution should reach the University before 5.00pm on the last date stipulated. **A photocopy of the same should be displayed on the College Notice Board.**

- Attendance and internal assessment marks are to be uploaded on or before the dates specified in table II
- The internal marks and Attendance of supplementary candidates should be entered again. In the case of candidates who had improved their internal marks, the marks secured in that examination even if lesser than the previous marks will be taken as the final marks and that mark only should be entered.

- **Admit Card:**

Admit Cards will be issued to all colleges **through online**. The Principal / Head of Institution should download the Admit Cards and distribute the same among the candidates, after getting candidates' signature and counter signed by the Principal with College seal.

- **Applications after the stipulated date will not be entertained on any grounds.**

- **Request for Advance Amount**

Request for advance in respect of theory examination may be forwarded to the Finance Officer or email to [fo@kuhs.ac.in](mailto:fo@kuhs.ac.in) along with registration report.

Important points to be noted

1. **Payment can be made using internet banking and credit card only.**
2. **Colleges should not wait for the last minute of the date/time fixed for remittance because there may be a problem of connectivity and consequent failure of online remittance and delay in making payments which may lead to imposition of fine or super fine as the case may be for which the remitter alone will be responsible.**
3. **Fee for a particular Examination shall not be clubbed with fee for retotalling of scores sheets or any other fee.**

Sd/-

**Controller of Examinations**

To

Principals / Head of Institution of all affiliated Homoeopathic Medical College.

Copy to:

PS to VC/PVC/Registrar/CE/FO  
PRO/System Manager/University website  
Stock file / File copy