

MINIMUM STANDARD REQUIREMENTS

For courses affiliated to

Kerala University of Health Sciences

Thrissur 680596



Post Basic B Sc Nursing

(PB BSc Nursing)

Course code: 007

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MINIMUM STANDARD REQUIREMENT FOR PB BSc NURSING COURSE

(Subject to modifications made by KUHS based on Nursing Apex Council from time to time)

1. GENERAL DESCRIPTION OF THE COURSE

No.	Item & Description
1.1	Title of the Course Post Basic BSc Nursing Abbreviated as “ PB BSc Nursing”
1.2	Aim of the course The aim of the Post Basic BSc Nursing programme is to: <ul style="list-style-type: none">i. Prepare graduates to assume responsibilities as professionally competent nurses and Midwives in rendering primary, secondary and tertiary levels of care to clients at various levels of health care of settings.ii. Graduates are also expected to assume the role of a Teacher and Nurse Manager in a Hospital/ Public health Care setting and Nursing Educational Institutions.iii. Prepare graduates who can make independent decisions in nursing situations, protect the rights and facilitate individuals and groups, in pursuit of health functioning hospital, community nursing services, and conduct research studies in the areas of nursing practice to foster Evidenced Based Nursing Practice.
1.3	Objectives of the Course On completion of the two-year Post Basic BSc Nursing programme, the graduates: <ul style="list-style-type: none">i. Apply the knowledge acquired from Physical, Biological and Behavioural sciences, Modern medicine including Alternative Systems and Nursing in providing quality nursing care to individuals, families and communities.ii. Analyse the life style and other factors, which affect health of individuals and groups.iii. Render Quality nursing care based on nursing process approach in collaboration with individuals and groups and other health care team members.iv. Demonstrate critical thinking skill in decision making in all situations in order to provide quality nursing care.v. Utilize the latest trends and technology in field of Modern Medicine including

	<p>Alternative Systems and Nursing in providing quality health care.</p> <ul style="list-style-type: none"> vi. Render primary, secondary and tertiary levels of care to clients at various levels of health care of settings in line with the National Health Policies and programmes. vii. Practice within the framework of Code of Ethics, Professional conduct, and acceptable standards of practice within the legal boundaries of the profession. viii. Communicate effectively with individuals, groups, and members of the health care team in order to promote effective interpersonal relationships and collaborative team work. ix. Demonstrate skills in teaching to individuals and groups in clinical/ community health settings/ Institutions of Nursing education. x. Participate effectively as members of health team in the health care delivery system. xi. Demonstrate leadership and managerial skills in clinical/community health care settings. xii. Conduct need based research studies in various settings and utilize the research findings to implement evidence based nursing.
1.4	<p>Admission Capacity</p> <p>As approved by KUHS and Apex Council-Annual intake of min. 20 / max. 40</p>
1.5	<p>Duration of the course : 2 years</p> <p>The maximum period to complete the course successfully ;</p> <ul style="list-style-type: none"> i. As per the KUHS General Academic Regulation: double the duration of the course (4 yrs) ii. As per Apex councils : Duration of course shall not exceed 4 years
1.6	<p>Academic Eligibility</p> <p>As per Academic General Regulations of KUHS for the course in force from time to time. A candidate seeking admission must:</p> <ul style="list-style-type: none"> i. Hold a Diploma in General Nursing & Midwifery (GNM) and have passed Higher Secondary Examination with Physics, Chemistry and Biology as subjects of study. ii. Be a Registered Nurse of any State Nursing Council of India or as per prospectus of Government of Kerala. iii. Medically fit to undergo the course. iv. Registration with Kerala Nurses and Midwives Council at the time of admission

	<p>v. Age of candidate seeking admission to the course is with respect to the prospectus of the year of admission.</p> <p>Relaxation of marks for SC/ST and SEBC candidates as per Govt. Norms.</p>
1.7	<p>Mode of Selection</p> <p>The Selection of students for the PBB Sc Nursing course shall be made strictly on entrance/merit basis as decided by the competent authority approved by Government of Kerala/Kerala University of Health Sciences and as per guidelines of Apex Councils from time to time</p>
1.8	<p>Allotting Authority</p> <p>Agency approved by Govt. of Kerala / KUHS from time to time</p>
1.9	<p>Seat Reservation</p> <p>As stipulated by Govt of Kerala from time to time</p>
1.10	<p>Subjects of Study</p> <p>As per KUHS Syllabus approved from time to time based on Council norms.</p>
1.10.1	<p><i>1st Year PB BSc Nursing</i></p> <p>Paper -I Microbiology(Theory &Practical)</p> <p>Paper -II Nutrition &Dietetics (Theory &Practical)</p> <p>Paper –III Biochemistry& Biophysics</p> <p>Paper-IV Psychology (Theory &Practical)</p> <p>Paper-V Nursing Foundation (Theory &Practical)</p> <p>Paper-V Maternal Health Nursing (Theory &Practical)</p> <p>Paper –VI Child Health Nursing (Theory &Practical)</p> <p>Paper-VIII Advanced Medical & Surgical Nursing (Theory &Practical)</p> <p>Paper-IX English (Qualifying)</p>
1.10.2	<p><i>2nd Year PBBSc Nursing</i></p> <p>Paper -I Sociology</p> <p>Paper -II Community Health Nursing (Theory &Practical)</p> <p>Paper –III Mental Health Nursing (Theory &Practical)</p> <p>Paper-IV Introduction to Nursing Education (Theory &Practical)</p> <p>Paper-V Introduction to Nursing Administration (Theory &Practical)</p> <p>Paper –VI Introduction to Nursing Research & Statistics(Theory &Practical)</p>

1.10.3	<i>Not applicable</i>
1.10.4	<i>Not applicable</i>
1.10.5	<i>Not applicable</i>
1.10.6	Internship <i>No internship</i>
1.10.7	Medium of Instruction and Examination English
1.11	Controlling Authorities Govt.of Kerala/Apex Councils/KUHS
1.12	Council Registration With Kerala Nurses and Midwives Council after successful completion of the course - Registration of Additional Qualification
1.13	Availability of the Course under KUHS Visit - www. kuhs.ac.in
1.14	Scope for Higher Studies Post-graduation in the following five specialities viz 1.M.Sc. Medical Surgical Nursing 2. M.Sc. Mental Health (Psychiatric) Nursing 3. M.Sc. Child Health (Paediatric) Nursing 4. M.Sc. Community Health Nursing 5. M.Sc. Obstetric and Gynaecological Nursing, & And other courses like MPH/MHA/ M.Sc. Medical Physiology/ all other courses where Post Basic BSc Nursing is approved as basic qualification.

2. MINIMUM REQUIREMENTS TO APPLY FOR ESTABLISHING AN INSTITUTION TO START PBBSc NURSING COURSE

No	Item and Requirement
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2.1	<p>Eligibility to Apply for the course</p> <p>An institution which is conducting BSc Nursing programme can only apply for starting P B B Sc Nursing programme.</p>
2.1.1	<p><i>The applicant seeking affiliation shall meet the following eligibility criteria.</i></p> <ul style="list-style-type: none"> i. The institution shall be one fully equipped with and imparting education in BSc Nursing Course and with essential provisions for supporting PB B Sc Nursing course also. ii. Institution having an existing affiliation for any course from another University shall not be eligible to apply for affiliation to the KUHS. iii. Need to satisfy the requirements of the apex council(s) before or after applying to KUHS as the case may be.
2.1.2	<p>The applicant for affiliation shall be an institution owned and managed by:</p> <p>(As per 2.1.2 of General MSR of KUHS)</p> <ul style="list-style-type: none"> i. Government of India or the State Government, ii. An autonomous body promoted by Central and/or State Government, by or under an enactment for the purpose of Health Science Education, iii. A society registered under the Societies Registration Act, 1860 or corresponding Act in the State iv. A public, religious or charitable Trust registered under the Trusts Act or the Wakfs Act, 1954. <p>The institution shall submit the updated certified copies of such permission(s) or clearance(s) to the University. Organizations Registered under Societies Registration Act including Missionary, Organizations, and Companies incorporated under section 8 of Companies Act.</p>
2.1.3	<p><i>Qualifying criteria</i></p> <p>As per 2.1.3 of General MSR of KUHS</p>
2.1.4	<p><i>General conditions to be satisfied by colleges</i></p> <p>As per 2.1.4 of General MSR of KUHS</p>
2.2	<p>Land Requirement</p> <p>Area of land required for establishing a Nursing college is minimum 3acres. (For further details refer 3.1).</p>
2.2.1	<p><i>Owner ship</i></p>

	<p>In the case of non- Government institutions, suitable land is owned and possessed by the applicant-institution in its own name.</p> <p>It is compulsory that Nursing programmes should be started in their own building. Institutions, which are functioning in rented building, should ensure within the period of two years that they should construct their own building in their own land. Otherwise penal actions including withdrawal of affiliation may be taken by KUHS. Any change in the ownership/change of address of institution/Parent Hospital shall be made with the prior approval of KUHS. A Trust / Society can open only one nursing institution in one city/town. No two institutions will have same name in same city/town.</p>
2.3	<p>Hospital Requirement(as per BSc Nursing MSR)</p> <p>An established functional Hospital with one year of existence having all facilities unless and otherwise specified by apex councils.</p>
2.3.1	<p>Owner ship(as per BSc Nursing MSR)</p> <ul style="list-style-type: none"> i. Any organization that is intending to establish Nursing College should have own parent hospital to be considered as parent hospital both institution & hospital shall be under the same trust/Management /Organisation ii. Parent hospital should not be changed without the prior consent of the university
2.3.2	<p>Hospital Facility</p> <ul style="list-style-type: none"> i. The hospital shall be suitably spacious enough to accommodate all facilities required for the course B.Sc. Nursing and Post Basic BSc Nursing programme ii. Starting PB BSc Nursing programme in an Institution having both GNM, B Sc Nursing and M Sc Nursing programmes, in parent hospital, in patient status should maintain and Student Patient ratio as1:3. Minimum300 bedded Parent (Own) hospital is required for starting Nursing programmes. iii. Bed occupancy of parent hospital should ensure 1:3 student patient ratio. It should be proportionate to the number of patients in the parent hospital –on the day of inspection depending upon the number of sanctioned intake for B. Sc, M Sc Nursing(if established) and P BB Sc Nursing programmes. iv. Institution should have 20% beds in general ward. General ward should be freely available for clinical posting of students of nursing college attached to the hospital. v. The parent hospital should have clinical facilities to satisfy the requirements of P B BSc Nursing as per KUHS norms from time.

2.3.3	<p><i>In Patient /Out patient status of the parent hospital</i></p> <p>Can be shared with BSc Nursing and M Sc nursing programme(if established)</p> <ol style="list-style-type: none"> i. The institution should maintain 1:3 student patient ratio, proportionate to the sanctioned intake of students for all the programmes sanctioned. ii. The Hospital shall maintain a computerized central registration system for maintaining department wise in patients and Out-Patient records.
2.3.4	<p><i>Departments needed in parent hospital (minimum required for B.Sc Nursing Programme)</i></p> <p>Medical, Surgical, Operation theatres- major, minor operation - Orthopaedics, Paediatrics , Obstetrics and Gynaecology</p>
2.3.5	<p><i>Exclusive requirement for the course(as per BSc Nursing MSR)</i></p> <ol style="list-style-type: none"> i. College should be within the Parent Hospital Campus or within 15 Kms from the institution by motorable road in jurisdiction of KUHS. ii. Parent Hospital should have clinical learning facilities in the Medical and Surgical Wards for first year and second year B.Sc. Nursing
2.3.6	<p><i>Exclusive Equipment</i></p> <p>As per the norms of competent authority in force from time to time.</p>
2.3.7	<p><i>Hospital Staff needed</i></p> <p>The hospital shall possess required number of hospital staff. The institution should have qualified and experienced faculty for teaching basic sciences and other speciality courses as per the norms of competent authority from time to time.</p>
2.3.8	<p><i>Distance from Teaching institution</i></p> <p>College should be in the Parent Hospital Campus or within 15 Kms from the institution by motorable road in the jurisdiction of KUHS.</p>
2.4	<p><i>Infra-Structure Requirement</i></p>
2.4.1	<p><i>College Building</i></p> <p>College of Nursing should have own permanent building of 24000 Sq.ft. Nursing programmes should be started in the own building. Institutions, which are functioning in rented building, should ensure that within the period of two years they should construct their own building. Otherwise penal actions including withdrawal of affiliation may be taken by KUHS.</p> <p>Change of the location (district, town, city, village) shall be considered as a new proposal</p>

	and shall be shifted only after getting permission from KUHS. Proportionately class rooms, the size of built up area and other facilities should be increased according to the number of P.B. B. Sc Nursing seats requested.			
2.4.2	Hostels	Shall fulfil criteria specified for approval of Hostels by KUHS .		
2.5	Clinical Requirement			
2.5.1	Out Patients	As per Apex Councils. Out Patients Register should be maintained.		
2.5.2	In patients	The institution should maintain 1:3 student patient ratios, proportionate to the sanctioned intake of students.		
2.5.3	Specialty cases, delivery Cases	Affiliation may be obtained for speciality and OBG if the clinical learning facilities in parent hospital are inadequate.		
2.6	Man Power requirement			
	Designation	Minimum Requirement		
		B. Sc Nursing (40-60 seats)	B. Sc Nursing (61-75 seats)	P.B.B. Sc Nursing (20-40 Seats)
2.6.1	Principal			
2.6.2	Vice Principal Cum Professor	1	0	0
2.6.3	Professor	1	0	0
2.6.4	Associate Professor	0	1	0
2.6.5	Assistant Professor	2	4	0
2.6.6	Lecturer with PG	3	6	2
2.6.7	Assistant Lecturer/Tutor/Clinical Instructor	7-12	12-20	2-10
		3-6	6-8	
2.6.8	i. To start the programme the required faculty position is to be according to the seats demanded (1:10 ratio). Principal and Vice Principal posts are mandatory. ii. For 20 student intake, two Assistant Professors are necessary in addition to the			

	<p>faculty positions for existing B Sc Nursing.</p> <p>iii. Principal should be excluded for 1:10, teacher student ratio norms.</p> <p>iv. 1:10 ratio should be maintained throughout the course period for all the existing programmes.</p> <p>v. If the institution is having GNM, B. Sc Nursing, M Sc Nursing (if established) and Post Basic B. Sc Nursing Programme, teacher student ratio of 1:10 should be maintained for the seats sanctioned for all the programme.</p> <p>vi. All Nursing teachers must possess a basic university or equivalent qualification as laid down in the schedules of the Indian Nursing Council Act, 1947 and KUHS MSR.</p> <p>vii. They shall be registered under the State Nursing Registration Act.</p> <p>viii. Nursing faculty except Asst. Lecturer/Tutor/ Clinical Instructor/Instructor must possess the required post graduate qualification and experience in the concerned nursing subjects</p> <p>ix. No part time nursing faculty will be counted for calculating total number of faculty required for a college.</p> <p>x. Irrespective of number of students admitted / year, all faculty positions (Professor to Tutor/ Clinical Instructor) must be filled i.e., as per the sanctioned strength for granting affiliation.</p> <p>xi. All teachers of nursing other than Principal should spend at least 4 hours in the clinical area for clinical teaching and/or supervision of care every day.</p> <p>xii. Relieving /transfer/resign/Joining of faculty including Principal should be informed to KUHS within 15 days.</p> <p>xiii. The appointment of new faculty and Principal should be intimated to KUHS for approval.</p>
2.7	Statutory Permissions
2.7.1	<p><i>State/Central Govt-As per 2.7.1 of General MSR</i></p> <p>The applicant shall submit the prescribed application along with the Essentiality Certificate/No Objection Certificate obtained from the State Government for starting P B B Sc Nursing course. No Objection Certificate/Essentiality Certificate must indicate the institution's name along with Trust /Society , name of the course, number of seats and the concerned Academic Year of starting of the course.</p>

2.7.2	<p><i>Statutory Councils</i></p> <p>The institution shall get the permission from Apex Councils to undertake admissions and shall submit the updated certified copies of such permission(s) to the University.</p>
2.8	<p>Other Requirements</p> <p>The documents mentioned under item 2.8.1 to 2.8.8 should be submitted along with the application form</p>
2.8.1	<p><i>Resolution of the Trust</i></p> <p>Attach attested copy of the specified Resolution of the Trust/Management mentioning the name of the institution and name of the course being requested.</p>
2.8.2	<p><i>Detailed Project Proposal</i></p> <p>The applicant shall submit a detailed project report for starting and continuing the academic programme fulfilling the norms of apex council and KUHS along with the application.</p>
2.8.3	<p><i>Legal Documents</i></p> <p>Attach copy of the following documents to prove the ownership of the College and Hospital & other infrastructure facilities.</p> <ol style="list-style-type: none"> i. Clear title deed of the property in favour of the applicant; ii. Copies of constitution, bye-laws and certification of registration of the agency proposing to start college/course. iii. Resolution of the management earmarking area and purpose of running the institution/course concerned; iv. A sketch showing the specific area so earmarked with boundary description, measurements and all details required for identifying the land; v. A declaration signed by the applicant to the effect that the area so ear marked shall not be used for running any other institution; vi. Details of the financial guarantee proposed to be furnished to the University by the Management vii. Copy of agreement, if any, executed with the Government, and Essentiality certificate/permission of the Government, wherever applicable.
2.8.4	<p><i>Financial Statement</i></p> <p>Attach attested copy of Audited Balance sheet of the applicant entity for the previous one year for Non-Governmental organisations and budget allocation for parent institution in</p>

	the case of Government.
2.8.5	<i>Essentiality/NOC from Govt.</i> The essentiality certificate issued by Govt. regarding feasibility and desirability of starting the course with admission capacity should be submitted along with the application, wherever apex council demands more specifications, that also may be included in the essentiality certificate.
2.8.6	<i>Approved Plan</i> Attach copy of attested Site Plan and Building plan of the Institution including hostels, playground and Administrative block approved by Local Self Government
2.8.7	<i>Clearance from Pollution Control Board</i> All the academic institutions and parent hospitals shall take adequate pollution control measures, waste disposal measures including bio medical waste, sewage water treatment plant and other requirements specified by the pollution control board and local self-government and submit the copy of valid Clearance certificates from Pollution Control Board.
2.8.8	<i>Under taking by the Chairman/Chairperson of the Trust</i> As 2.8.8 of MSR General of KUHS
2.9	Time & Mode of Application As per Notification of KUHS for a particular Academic Year
2.9.1	<i>Application Fee</i> As fixed by KUHS from time to time
2.9.2	<i>Processing of Application</i> As per 2.9.2 of General MSR of KUHS
2.10	Perspective Plan Background Information to be provided with the application.

3 MINIMUM STANDARDS / REQUIREMENTS (MSR) TO START THE COURSE

3.1	Land for the Institution
3.1.1	<i>Owner ship of land: Refer 2.2.1</i> Own. It is compulsory that nursing programmes should be started in their own building. Institutions, which are functioning in rented building, should ensure within the period of

	two years they should construct their own building. Otherwise penal actions including withdrawal of affiliation shall be taken by KUHS .
3.1.2	<i>Area required</i> Minimum 3 acres
3.1.3	<i>Single/Multiple</i> Should be as a single plot
3.1.4	<i>Distance between Plots</i> Not Applicable
3.1.5	<i>Approval from local authorities</i> Submit certificates from local authorities (as applicable from time to time) and as per apex council norms. It is mandatory to attach copy of attested Site Plan and Building plan including Academic block, Administrative block, hostels, playground as approved by Local Self Government. All the academic institutions and parent hospitals shall take adequate pollution control measures by providing bio medical and other waste disposal measures, sewage water treatment plant, landscaping of the campus etc. and submit copy of the Clearance certificate from the Pollution Control Board as applicable from time to time.
3.1.6	<i>Distance from Hospital</i> Within 15km and within the jurisdiction of KUHS.
3.1.7	<i>Availability of Water</i> Adequate and safe continuous drinking water facilities must be provided for staffs and students. Also should provide continuous water supply to the Academic block, Hospital, Laboratories, Hostels etc.
3.1.8	<i>Availability of Electricity</i> Adequate and safe continuous electricity supply must be provided to the Academic block, Hospital, Laboratories, Hostels etc.
3.1.9	<i>Availability of Public conveyance</i> Good public transport system should be available at the campus or at a maximum of 500 metre distance from the Institute
3.1.10	<i>Waste disposal</i> Adequate waste disposal measures should be taken as per the Govt .norms.
3.1.11	<i>Permission of Pollution control board</i>

	All the Nursing institutions and parent hospitals shall take adequate pollution control measures by providing bio medical and other waste disposal waste disposal measures, sewage water treatment plant, landscaping of the campus etc. and submit copy of the Clearance certificate from the Pollution Control Board.
3.1.12	<i>Play ground</i> Should be available in the campus/or may be shared with medical college if attached.
3.1.13	<i>Parking area</i> should be available in the campus/or may be shared with medical college if attached.
3.2	Infrastructure for the college
3.2.1	<i>Total plinth area Required</i> In addition to the plinth area for B.Sc Nursing course (24000 sq. ft.) it has to be expanded in proportion to the number of seats sanctioned for P B BSc Nursing.
3.2.2	<i>Approved Plan for the Building</i> Attested Site Plan and Building plan including Hospital, Academic block, Administrative block, hostels, and other facilities approved by Local Self Government shall be submitted along with the application.
3.2.3	<i>Lecture Halls with teaching aids (As per BSc Nursing MSR)</i> In addition to four lecture halls for accommodating students of B. Sc Nursing Course, there shall be 2(Two) lecture halls, each having the area of not less than 1080Sq.Ft for Post Basic B Sc Nursing with proper ventilation audio-visual teaching aids, electricity supply, lighting system, fans or coolers and comfortable seating arrangement preferably gallery type. There should be built in black/green/white boards. There should be a desk/ dais/a big table and a chair for the teacher and racks/cupboards for keeping aids or any other equipment needed for the conduct of classes. The rooms and other facilities need expansion, proportionate to the number of sanctioned seats
3.2.4	<i>Examination Hall</i> i. Examination hall should meet the requirements specified by Apex Council and KUHS from time to time. ii. Availability of hall of the required size to accommodate all the Regular and supplementary candidates attending the examination at a time. The hall shall have

	<p>sufficient facilities like availability of light, drinking water, fan/air conditioner, attached toilet etc.</p> <p>iii. Availability of a confidential room attached to the examination hall with two numbers each of desktop computers, printer/digital copier/multi-functional office machine, UPS and Internet connectivity (2 No., NME-ICT/NKN Optical fibre internet connection, VPN Setup equipment) all in working condition.</p> <p>iv. In addition to this, the room shall also be equipped with fax, and land line phone facilities, all in working condition and supported by Power Generator. Surveillance Camera system of the required specifications in working condition. Communication Signal jammer of the required specification in working condition</p> <p>This facility may be shared with other courses in the institute.</p> <p>As specified in 3.2.4 of General MSR and BSc Nursing MSR</p>
3.2.5	<p><i>Auditorium/Multipurpose hall</i></p> <p>3000 Sq.ft And Spacious enough to accommodate at least double the strength of sanctioned intake, so that it can be utilised for hosting functions of the college, educational conferences/workshops and examinations.</p>
3.2.6	<p><i>Common Rooms</i></p> <p>A minimum of 2-3 common rooms should be provided-one for staff, one for male students and one for female students with sufficient and adequate seating arrangements, cupboards, lockers, cabinets, built -in –shelves and racks.</p> <p>Toilet and hand washing facilities should be made available in each room</p> <p>With additional facilities for new students admitted for the course.</p>
3.2.7	<p><i>Staff Rooms</i></p> <p>i. There should be a separate office for the Principal with attached toilet and provision for visitor’s room. The size of the office should be 300sq.ft. Independent telephone facility is a must for the Principal’s office with intercom facility connected/linked to the hospital and hostel and a computer with internet facility.</p> <p>ii. There should be a separate office for the Vice Principal with attached toilet and provision for visitor’s room. The size of the office should be 200 Sq ft. Independent telephone facility is a must for the Vice-Principal’s office with intercom facility connected/linked to the hospital and hostel and a Computer with internet facility.</p> <p>iii. There should be adequate number of staff rooms in proportion to the number of</p>

	<p>teaching faculty. One staff room should accommodate 2 teachers only. The size of the room should be 200 Sq.ft.</p> <p>iv. Provide separate room for the Heads of the department.</p> <p>v. There should be separate staff rooms for Non-teaching staff with adequate toilet facility. It should be spacious enough to accommodate the entire office staff with separate cabin for each official.</p> <p>vi. Each office room should be adequately furnished with items like tables chairs cupboards built –in- racks and shelves, filing cabinets and book cases. Also there should be provision for computers, internet and telephone.</p> <p>With additional facilities for new teachers appointed for the course.</p>												
3.2.8	<p><i>Administrative Block</i></p> <p>Administrative section of the college shall include Principal’s Room, Personal Assistant’s Room, Reception, Visitor’s lounge, Staff Committee room, Clerks’ room, Cash and Accounts section, Record room with telephone, photocopier computer and internet facility and adequate toilets. Separate furnished office room with telephone, printer, photo copier and land phone facility.</p> <p>It should be spacious enough to accommodate the entire office staff with separate cabin for each official. Each office room should be adequately furnished with items like tables, chairs, cupboards built-in-racks and shelves, filing cabinets and bookcases. Also there should be provision for Computers, internet and telephone.</p>												
3.2.9	<p><i>Central Store and Record Room</i></p> <p>There should be a separate record room with steel racks, built-in shelves and racks, cupboards and filing cabinets for proper storage of records and other important papers/ documents belonging to the college.</p>												
3.2.10	<p><i>Laboratories</i></p> <p><u>Facilities shared with additional requirements if needed</u></p> <table border="1" data-bbox="347 1585 1353 1930"> <tr> <td data-bbox="347 1585 887 1644">Foundation of Nursing</td> <td data-bbox="887 1585 1353 1644">1500 sq. ft</td> </tr> <tr> <td data-bbox="347 1644 887 1700">Medical Surgical Nursing /Skill lab</td> <td data-bbox="887 1644 1353 1700">1000 sq. ft</td> </tr> <tr> <td data-bbox="347 1700 887 1756">Nutrition</td> <td data-bbox="887 1700 1353 1756">900 sq ft</td> </tr> <tr> <td data-bbox="347 1756 887 1812">OBG Nursing</td> <td data-bbox="887 1756 1353 1812">900 sq ft</td> </tr> <tr> <td data-bbox="347 1812 887 1868">Child Health Nursing</td> <td data-bbox="887 1812 1353 1868">900 sq ft</td> </tr> <tr> <td data-bbox="347 1868 887 1930">Community Health Nursing</td> <td data-bbox="887 1868 1353 1930">900 sq ft</td> </tr> </table>	Foundation of Nursing	1500 sq. ft	Medical Surgical Nursing /Skill lab	1000 sq. ft	Nutrition	900 sq ft	OBG Nursing	900 sq ft	Child Health Nursing	900 sq ft	Community Health Nursing	900 sq ft
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Community Health Nursing	900 sq ft												

	Computer -min 10	1400 sq ft																	
	Pre-clinical science	900 sq ft																	
	A.V. Aids	600 sq. ft																	
3.2.11	<p>Library</p> <p>Library shared with B. Sc Nursing Programme with additional standard books for P B B Sc Nursing course.</p> <table border="1"> <thead> <tr> <th rowspan="2">Particulars</th> <th>Minimum required</th> <th rowspan="8">In addition to the books required for B Sc Nursing students, standard and latest edition of Books as per the syllabus of P B B Sc Nursing subjects should be available for P B B Sc Nursing students, as per KUHS Syllabus.</th> </tr> <tr> <th>4th year</th> </tr> </thead> <tbody> <tr> <td>Total no. of books</td> <td>3000</td> </tr> <tr> <td>Total no. of Nursing Journals (Regular ,Supply)</td> <td>15</td> </tr> <tr> <td>National(Indexed, Regular, Supply)</td> <td>10</td> </tr> <tr> <td>International (Regular, Supply)</td> <td>5</td> </tr> <tr> <td>Back volumes</td> <td></td> </tr> <tr> <td>E-journals</td> <td></td> </tr> </tbody> </table> <p>The number of journals should be 15 out of which one- third shall be foreign journals and subscribed on continuous basis.</p>			Particulars	Minimum required	In addition to the books required for B Sc Nursing students, standard and latest edition of Books as per the syllabus of P B B Sc Nursing subjects should be available for P B B Sc Nursing students, as per KUHS Syllabus.	4 th year	Total no. of books	3000	Total no. of Nursing Journals (Regular ,Supply)	15	National(Indexed, Regular, Supply)	10	International (Regular, Supply)	5	Back volumes		E-journals	
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3.2.12	<p>Toilet</p> <p>i. Separate toilets for boys and girls shall be made available in each floor.</p> <p>ii. Toilets for teachers (Separate for male and female) i.e. 4 toilets with wash basins;</p> <p>iii. Toilets for students (Separate for male and female)i.e. 12 toilets with wash basin for 60 students.</p> <p>iv. Facilities for hygienic disposal of used sanitary napkins must be available in female toilets.</p> <p>(Total plinth area of all toilets in the college shall be 800 Sq. ft.)</p>																		
3.2.13	<p>Garage</p> <p>Garage to accommodate vehicles of the Institute should be maintained within the campus.</p>																		
3.2.14	<p>Canteen</p> <p>There should be provision for a canteen for the students, their guests, and all other staff</p>																		

	members. Shall be shared with other courses in the institute.		
3.2.15	Transportation facilities College should have separate transportation facility under the control of the Principal. According to student strength transportation facilities to be established, preferably Bus(seats and number of buses according to student strength and requirements) for students and a staff car for principal /office use.		
3.2.16	Room for audio-visual aids Refer 3.2.10		
3.2.17	Fire & Safety measures Adequate provision for extinguishing fire should be available with valid certification of fire& safety authority		
3.3	Man power requirement As required for B Sc. Nursing Programme		
3.3.1	Teaching Staff (Number, Qualification & Experience required)		
	Designation	Qualification	Experience
3.3.1.1	Principal	Masters Degree in Nursing Desirable: MPhil (N)/PHD(N)/Publications	15 Years experience after M Sc (N), out of which 12 years should be teaching experience with minimum of 10 years in collegiate programme
3.3.1.2	Vice Principal		12 Years experience after M Sc (N), out of which 10 years should be teaching experience with minimum of 8 years in collegiate programme
3.3.1.3	Professor		10 Years experience after M Sc (N), out of which 8 years should be teaching experience in collegiate programme
3.3.1.4	Associate Professor		8 Years experience after M Sc (N), out of which 5 years should be teaching experience in

			collegiate programme		
3.3.1.5	Assistant Professor	Masters Degree in Nursing	3 Years Teaching experience after MSc (N) in collegiate programme		
3.3.1.6	Lecturer	Masters Degree in Nursing			
3.3.1.7	Assistant Lecturer/Tutor/Clinical Instructor	BSc (N) /PB BSc (N)	1 year clinical/ teaching experience		
3.3.1.8	Year wise distribution of faculty of collegiate programme	P B BSc Nursing- 20-40 annual intake			
		Sl.No	Designation	1 st Year	2 nd Year
		1	Principal	1	0
		2	Vice Principal	1	0
		3	Professor	0	0
		4	Associate Professor	2	0
		5	Assistant Professor	3	2
		6	Lecturer (P.G)	7-12	2-10
7	Assistant Lecturer /Tutor/Clinical Instructor	3-6			
3.3.19	Age of Retirement	Age of retirement from service is as per statutory body direction. Teachers and Principals above the age of 70 years shall not be considered as a Faculty of KUHS			
3.3.2	Administrative Staff				
3.3.2.1	Administrative Officer	1			
3.3.2.2	Office Superintendent	1			
3.3.2.3	Confidential Assistant to Principal	1			
3.3.2.4	Accountant/Cashier	1			
3.3.2.5	Data entry operator/Computer Assistant	1			
3.3.2.6	Clerk	4			
3.3.2.7	Store Keeper	1			

3.3.2.8	Office/Class Room Attender	2	
3.3.3	Laboratory Staff Lab Instructor/ Lab Technician/ Lab Assistant	1	
3.3.4	Library Staff Librarian Gr 1	1	
	Attender	1	
3.3.5	Technical Staff Electrician Plumber Mechanic	No separate Technical staff if the Institution is utilising parent hospital facilities	
3.3.6	Supporting staff Cleaning Staff	As per the Physical space – one staff for 9000 sq.ft	
	Security Staff	As per requirement	
	Driver	As per number of vehicle available	
3.4	Equipments& Instruments As per seat sanctioned.		
3.5	Laboratory Refer 3.2.10		
3.6	Departmental library Refer 3.2.11		
3.7	Hostel Shall full fil criteria specified for approval of Hostel by KUHS		
3.7.1	Total Plinth area As per KUHS Norms		
3.7.2	Approved Plan Refer 3.2.2		
3.7.3	Single Room/Double Room/Triple Room/Dormitory Minimum 50 sq.ft dwelling space per students to be maintained with cot , table, chair, cloth stand and storage facility		

3.7.4	Study room Should be available with seating arrangements.
3.7.5	Visitors Room There should be a visitors room in the hostel with comfortable seating , lighting and toilet facilities.
3.7.6	Recreation/Common Room/ Physical fitness Centre There should be facilities for indoor and outdoor games. There should be provision for T.V, Radio and video cassette player.
3.7.7	Room for House Keeper Should be available
3.7.8	Room for Security staff Should be available
3.7.9	Dining Room Kitchen There should be a hygienic kitchen and dining hall to seat at least 80% of the total student's strength at one time with adequate tables, chairs, water coolers, refrigerators and heating facilities . Hand washing facilities must be provided
3.7.10	Washing Room Ironing Room Facility for drying and ironing clothes should be provided in each floor.
3.7.11	Sick room A sick room should have comfortable bed , linen, furniture and attached toilets. Minimum of 5 beds should be provided
3.7.12	Room for night duty students Room for night duty students should be in a quiet area
3.7.13	Warden's room Warden should be provided with a separate office room besides her residential accommodation.
3.7.14	Guest room A guest room with adequate facilities should be made available
3.7.15	Bath Room 1 bath rooms for 2-6 students in each floor
3.7.16	Toilets 1 toilets for 2-6 students in each floor

3.7.17	<i>Drying Area</i> Should be provided
3.7.18	<i>Other requirements</i> As per KUHS Hostel MSR
3.7.19	<i>Residential accommodation</i> Residential family accommodation for Principal and Faculty should be provided according to their marital status. Telephone facility for the Principal (Hostel Warden) at her residents must be provided.
3.8	Parent Hospital Refer 2.3. A Parent Hospital would be a Hospital either owned and controlled by the Trust or managed and controlled by a member of the trust. In case the owner of the Hospital is a member of the trust then in that event an undertaking has to be taken from the member of the Trust that the Hospital would continue to function as a Parent Hospital till the life of the Nursing Institution. The undertaking would also be to the effect that the member of the trust would not allow the Hospital to be treated as Parent Hospital to any other Nursing institution. It is to be noted that once a particular hospital is shown as parent hospital and permission given to the Nursing Institution to conduct Nursing Course, then in that event the permission/suitability granted would last as long as the said hospital is attached as a Parent Hospital. The required proforma of the undertaking to be submitted from the member of the Trust.
3.8.1	Hospital Requirement An established 300 bedded Hospital with minimum one year of functioning.
3.8.2	<i>Owner ship</i> i. Any organization that is intending to establish Nursing College should have own Parent Hospital to be considered as parent hospital both institution & hospital shall be under the same Trust/Management /Organisation ii. Parent hospital should not be changed without the prior consent of the University
3.8.3	<i>Hospital Facility</i> i. The hospital shall be suitably spacious enough to accommodate all facilities required for the course B.Sc. Nursing and Post Basic BSc Nursing programme

	<ul style="list-style-type: none"> ii. Starting P B BSc Nursing programme in an Institution having both GNM, B Sc Nursing and M Sc Nursing(if established)programmes in parent hospital, in patient status should maintain and Student Patient ratio as1:3 (minimum300 bedded Parent (Own) hospital is required for starting Nursing programmes). iii. Bed occupancy of parent hospital should ensure 1:3 student patient ratio. It should be proportionate to the number of patients in the parent hospital –on the day of inspection depending upon the number of sanctioned intake for B Sc, M Sc Nursing (if established) and P B B Sc Nursing programmes. iv. Institution should have 20% beds in general ward. General ward should be freely available for clinical posting of students of nursing college attached to the hospital. v. The parent hospital should have clinical facilities to satisfy the requirements of vi. P B BSc Nursing as per KUHS norms from time.
3.8.4	<p><i>In Patient /Out patients status of the parent hospital</i></p> <p>Can be shared with BSc Nursing and M Sc nursing programme (if established)</p> <ul style="list-style-type: none"> i. The institution should maintain 1:3 student patient ratio, proportionate to the sanctioned intake of students for all the programmes throughout the course period. ii. The Hospital shall maintain a computerized central registration system for maintaining department wise in patients and Out-Patient records.
3.8.5	<p><i>Departments needed in parent hospital</i></p> <p>Medical, Surgical,(Operation theatres- major, minor operation) Orthopaedics, Paediatrics , Obstetrics and Gynaecology.</p>
3.8.6	<p><i>Exclusive requirement for the course</i></p> <ul style="list-style-type: none"> i. Parent Hospital should be within the campus or within 15 kms from the institution by motorable road in jurisdiction of KUHS. ii. Parent Hospital should have clinical learning facilities in the Medical and Surgical Departments for first year and second year P B B Sc Nursing students. <p>Affiliation -</p> <ul style="list-style-type: none"> i. If all the required learning experience is not available in the parent hospital, the students should be send to affiliated hospitals for which affiliation is sought. ii. A college can be affiliated to maximum of three hospitals and a hospital can give affiliation to a maximum of three colleges for speciality postings, establishing 1:3

	<p>student patient ratio.</p> <p>Institution from which Affiliation is sought for Psychiatric nursing can be in the radius of 50 kms from the institution.</p> <p>Mental Health Nursing, affiliation can be sought on rotational basis. Affiliated psychiatric hospital should have minimum 50 beds.</p> <p>If the facilities are not adequate in the parent Hospital, Affiliations may be obtained for the following specialities</p> <p>a) Community Health Nursing</p> <p>b) Mental health (Psychiatric)Nursing</p> <p>c) Specialities like ENT &Ophthalmology, Cardiology, Cardio- Thoracic Surgery, Neurology, neurosurgery, Neonatology, Oncology, Urology, Nephrology, Plastic surgery, and Paediatric Medicine and Surgery and OBG.</p> <p>The physical facilities staffing and equipment of affiliated hospitals should be of the same standard as required in the parent hospital</p> <p>An MOU to be signed by the institution and hospital management to establish affiliation in the format prescribed by KUHS and the same should be renewed annually.</p>
3.8.6	<p><i>Exclusive Equipment</i></p> <p>As per the norms of competent authority in force from time to time.</p>
3.8.7	<p><i>Hospital Staff needed</i></p> <p>The hospital shall possess required number of hospital staff. The institution should have qualified and experienced Nursing staffs as per the Apex council norms/ KUHS and Government norms from time to time.</p>
3.8.8	<p><i>Distance from Teaching institution</i></p> <p>College should be within the Parent Hospital campus or within 15 km from the institution by motorable road in the jurisdiction of KUHS.</p>