

# KERALA UNIVERSITY OF HEALTH SCIENCES

## Abstract

Academic –Guidelines for college transfer of students– sanctioned– Orders issued

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### ACADEMIC SECTION

**No. Ac.B/Transfer/2013/KUHS**

**Thrissur, Dated 17/7 /2013**

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Read : Decision No.13.14 of Thirteenth Governing Council held on 15/6/2013.

The thirteenth meeting of the Governing Council held on 15/6/2013 vide agenda item read above has decided to formulate guidelines for college transfer of students. Accordingly, Dean student Affairs formulated and submitted the guidelines of college transfer of students.

Sanction has, therefore, been accorded by the Pro Vice- Chancellor in Charge of Vice-Chancellor by exercising his powers under section 12(7) of Kerala University of Health Science Act 2010 to approve the following guidelines for college transfer:

- 1 Inter-college transfer is only for regular students.
- 2 Transfer shall be considered only for students who have medical conditions of the self, where it is essential to have a transfer to another institution subject to the approval of medical board of university.
- 3 A student from Government/ aided college can transfer only to another Government/ aided college.
- 4 A student from one self financing college can transfer to another self financing college.
- 5 No notification need to be given for inter college transfer.
- 6 Application will be considered only if open vacancy is available at the receiving college.
- 7 The request for inter college transfer shall be placed before a Medical board specifically constituted by the university for the purpose for consideration and decision.
- 8 The medical board decision has to be approved by the vice chancellor subject to the ratification of Governing council.
- 9 The student is eligible for transfer only once in a course.
- 10 Application in prescribed form with details of medical certificate, marks secured in the first year/ final year, rank list in the entrance test shall be forwarded through the Principal to the Registrar with a DD of Rs 2000/- as processing fee in favor of Registrar KUHS Thrissur payable at SBI KUHAS branch.
- 11 No objection certificate from both college Principal has to be submitted along with the application.

12 If more than one application to the open vacancy, transfer of students from one college to another shall be made purely on the basis of merit taking into consideration of the rank in the entrance examination/ marks secured by the candidate in the previous examination.

13 Data sheet showing mark and rank of the candidate in the Entrance Examination conducted by CEE should be submitted.

14 Approval of transfer shall be subject to the reasonable satisfaction of the Vice Chancellor.

15 It is applicable as per the regulations of the respective councils.

Orders issued Accordingly.

Sd/-

**REGISTRAR**

Copy to:

1. PS to VC/PAtPVC
2. PA to Registrar/CE/FO
3. Examination I/II/III/IT Section
4. Stock file/Office Copy

FORWARDED / BY ORDER

ASSISTANT REGISTRAR

# KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR-680596

## APPLICATION FOR INTER COLLEGE TRANSFER

Complete each item. Incomplete form will not be processed.

<b>Name</b>	
<b>Address</b>	
<b>Telephone</b>	
<b>E mail</b>	
<b>University Reg No</b>	
<b>Are you currently registered</b>	
<b>Current College</b>	
<b>College to which transfer requested</b>	
<b>DD No, Bank and date</b>	
<b>Documents to be attached</b>	I. NOC from both colleges II. Rank list from CEE III. Previous exam mark list

### For Office use only

Acceptance effective from .....

Approval date .....

Name of the applicant .....

Name of the current college of applicant .....

Name of the transferred college of applicant .....

Asst.

SO/AR

Registrar

Date.....

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