
Requirements for
For Continuation of
Affiliation under
KUHS

MDS Course
(3 seats)

**PUBLIC HEALTH
DENTISTRY**

KERALA UNIVERSITY OF HEALTH SCIENCES
THRISSUR
PROFORMA FOR MDS COURSE INSPECTION

| | |
|---------------------------------|--|
| KUHS Appointment Order No: | |
| For Continuation of Affiliation | |
| Date of Inspection : | |
| Course and Subject: | |
| Number of Seats: | |

PART I - GENERAL INFORMATION

1. Name of the college with address , e-mail id ,telephone number and fax number :

2. Reg:no. of the society (agency) and personnel of the managing body :

3. PRINCIPAL :

a. Name of the Principal :

b. Speciality :

c. State Dental Council Reg. no:

State:

d. Qualification

e. Aadhaar card No:

f. Teaching experience in years :

| Total* | After PG | As a PG Teacher | As a Professor |
|--------|----------|-----------------|----------------|
| | | | |

*Minimum teaching experience 14 yrs after MDS in a DCI recognized dental institution, of which 5 yrs should be as Professor

g. Telephone no: Landline Office:

Res:

Mobile:

h. Fax no :

E-mail id :

4. Date of recognition of BDS Course :

5. Whether the college has got approval for the existing course/s from

| | Yes / No | Order No. with Date |
|-------------------------|----------|---------------------|
| State government : | | |
| Dental Council of India | | |
| University : | | |

(Enclose certified copies of documents)

6. Is **essentiality certificate** obtained from the Government for the course applied?
 (Enclose a certified copy)

Name and official address of the inspector/s:

**Part - II - Requirement of Infrastructure
Mark or only**

| Sl. No: | Infrastructure Facilities | Minimum Requirement | Availability Mark <input checked="" type="checkbox"/> or only | Remarks |
|--|--|--|---|--------------|
| 01 | Total Land Area | 5 acres | | |
| | Total Building Area | | | |
| | 1. With 50 BDS admission | 81,000 sqft + 4500 sqft for medical subjects | | |
| | 2. With 100 BDS Admission | 97,000 sqft + 7500 sqft for medical subjects | | |
| | Whether land available for future expansion | | | |
| | Total Department Area | | | |
| | Department Area earmarked for MDS course (3 seats) | | | |
| | 1.Faculty rooms | | | |
| | 2.PG Clinics | 600 sqft | | |
| | 3.Tobacco Cessation Clinic | | | |
| | 4.Health Education Room | | | |
| | 5.Seminar room | 300 sqft | | |
| | 6.Department Library | | | |
| 7.PG common room | 200 sqft. | | | |
| 8.Patient waiting room cum reception area | | | | |
| TOTAL | Minimum 2000 sqft. | | | |
| 02 | Attached Medical Hospital | | | Own / Tie-up |
| | If tie-up, whether current tie- up certificate attached | | | |
| | Hospital-100 beds | | | |
| | Bed Occupancy | Minimum 80% | | |
| OPD-200 patients daily | | | | |
| 03 | Dental OPD | Average 100 patients / day | | |
| | Department OPD / day | 30 cases for starting 35 cases for 2 nd renewal 40 cases for 3 rd , 4 th and recognition | | |
| 04 | Training facilities for all Applied Basic Science subjects including Biostatistics and Research Methodology | | | |
| | Faculty for Basic Sciences | | | |
| 05 | Hostels | Facility to accommodate 50% of the total MDS admissions | | |
| | For Men | | | |

| | | | | |
|----|--|---|--|--|
| | | | | |
| | For Women | | | |
| 06 | Examination Hall | Individual chairs and tables to seat atleast 125 students with adequate space in between and cameras with adequate coverage | | |
| | Confidential Room For Online transmission of question papers and related work | Minimum of 350 Sq. ft with facilities as defined by KUHS. | | |

PART III - LIBRARY FACILITIES

| LIBRARY FACILITIES | MINIMUM REQUIREMENT | AVAILABILITY Mark <input checked="" type="checkbox"/> or only |
|---|---|---|
| Space and seating facility | 4500 sqft (50 BDS Adm.) 8000 sqft (100 BDS adm.) | |
| Staff | Sr. Librarian -1 (BLiSc) | |
| | Jr. Librarian - 1 (BLiSc) | |
| | Library Attender - 1 (Passed SSLC) | |
| Working Time | Minimum 12 hours | |
| Internet Facilities | Minimum 10 units | |
| Books | | |
| Central Library (Pertaining to | 20 Titles | |
| Department Library (Pertaining to Specialty only) | 10 Titles | |
| Journals | | |
| Central Library (Pertaining to Specialty and related subjects only) | 4-6 International and | |
| | 2-4 National | |
| Back Volumes | Minimum 3 International Journals for 10 years | |
| E- journals | Minimum 3 international & 6 national | |

PART IV – EQUIPMENTS FOR PG (For 3 seats)Mark or only

| S. No. | NAME | SPECIFICATION | Quantity | Availability | |
|---|---|---|--|----------------|--|
| Instruments in the department for Comprehensive Oral Health Care Programme | | | | | |
| 1. | Dental chairs | Electrically operated with shadowless lamp, spittoon, 3 way syringe, instrument tray and motorized suction, micromotor attachment with contra angle handpiece, airoter attachment, ultrasonic scaler (Piezo) with detachable autoclavable hand piece with min 3 tips. | One chair per post-graduate student and two for faculty per Unit | | |
| | | | 1 Unit | 2 Units | |
| 2. | Extraction forceps | | 4 sets | 6 sets | |
| 3. | Filling instruments | | 4 sets | 6 sets | |
| 4. | Scaling instruments | Supra gingival scaling | 4 sets | 6 sets | |
| 5. | Amalgamator | | 1 | 1 | |
| 6. | Pulp tester | | 1 | 1 | |
| 7. | Autoclave | | 1 | 1 | |
| 8. | X-ray viewer | | 1 | 1 | |
| 9. | Instrument cabinet | | 1 | 1 | |
| 10. | LCD or DLP multimedia projector | | 1 | 1 | |
| 11. | Computer with internet connection with attached printer and scanner | | 1 | 1 | |
| 12. | Refrigerator | | 1 | 1 | |
| For peripheral dental care or field programme | | | | | |

| | | | | | |
|-----|--|----------------|---|---|--|
| 13. | Staff bus | | 1 | 1 | |
| 14. | Mobile dental clinic fitted with at least 2 dental chairs with complete dental unit with fire extinguisher | | 1 | 1 | |
| 15. | Ultrasonic scaler, | | 1 | 2 | |
| 16. | Ultrasonic cleaner capacity 3.5 lts | | 1 | 1 | |
| 17. | Compressor | One with chair | | | |
| 18. | Generator | | 1 | 1 | |
| 19. | Public address system, audio-visual aids | | 1 | 1 | |
| 20. | Television | | 1 | 1 | |
| 21. | Digital Versatile Disc Player | | 1 | 1 | |
| 22. | Instrument cabinet, emergency medicine kits, Blood pressure apparatus | | 1 | 1 | |
| 23. | Portable oxygen cylinder | | 1 | 1 | |
| 24. | Portable chair | | 1 | 1 | |

PART V – STAFF

Teaching Staff

Minimum Required No: for 3 admissions(With 50 BDS admission) – Professor – 1, Reader – 2, Sr. Lecturer – 2 (1 unit)

Minimum Required No: for 3 admissions(With 100 BDS admission) – Professor – 1, Reader – 2, Sr. Lecturer – 3 (1 unit)

However to be a PG teacher, the reader should have at least 9 years teaching experience after MDS with the required points for publications as specified by DCI and only an active PG teacher can be a PG guide. Faculty who does not have the post MDS 9 years teaching experience or points cannot be considered as a PG teacher / guide.

| Faculty | Requirement | Availability Mark <input type="checkbox"/> or only | Whether qualified to be a PG teacher |
|-------------------------------|---|---|--|
| Head of the Department | Qualification BDS Degree of an Indian University or an equivalent qualification with post graduate qualification in the subject. | | |
| | Minimum Required Teaching Experience 1 year as Professor, 5 years as Reader, 4 yrs as Senior Lecturer. Total 10 years teaching experience after PG. | | |
| | Publications* (40 points) | | |
| Professor | Qualification BDS Degree of an Indian University or an equivalent qualification with post graduate qualification in the subject. | | |
| | Minimum Required Teaching Experience 5 years as Reader, 4 yrs as Sr. Lecturer. Total 9 yrs teaching experience after PG. | | |
| | Publications* (30 points) | | |
| Reader | Qualification BDS Degree of an Indian University or an equivalent qualification with post graduate qualification in the subject. | | |
| | Minimum Required Teaching Experience 4 yrs as Senior Lecturer. Total 4 years teaching experience after PG. | | |
| | Publications* (20 points) | | |

Note:

1. All the faculty should be full time. Part time faculty cannot be accepted.
2. The Reader/Associate Professor in a dental college shall attend teachers training program once in three years.
3. The Senior Residents with post graduate qualification or Diplomate of National Board recognized by the council, in the specialty having teaching experience in dental colleges may be considered equivalent to Lecturer/Assistant Professor.
4. Teaching experience in a private dental institution for less than one year shall not be considered relevant for post –graduate faculty.

5. The maximum age limit upto which a person can be appointed or granted extension or reemployed in service against the post of dental teachers or Dean or Principal, as the case shall be, sixty five years.
6. A minimum of 9 years of teaching experience is mandatory for a Reader to be a PG teacher/guide.

STAFF ASSESSMENT FOR PUBLICATIONS:

| S.No | Faculty name & Designation | Name of the Journal | Category I / II / III | Authorship (1 st /2 nd /3 rd ..etc.,) | Year of Publication | Points |
|------|----------------------------|---------------------|-----------------------|--|---------------------|--------|
| | | | | | | |
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| S.No. | Category | Points |
|-------|--|--------|
| 1. | <p>Category I:</p> <p>(1) Journals Indexed to Pubmed – Medline Please see- www.ncbi.nlm.nih.gov/pubmed</p> <p>(2) Journals published by Indian/International Dental Speciality Associations approved by Dental Council of India.</p> | 15 |
| | <p>Category II:</p> <p>(1) Medical / Dental Journals published by Government Health Universities awarding dental degree or Govt. Universities awarding dental degree</p> <p>(2) Original Research/Study approved by I.C.M.R/Similar Govt. Bodies</p> <p>(3) Author of Text / Reference Book concerned to respective specialty</p> <p>(4) PhD. or any other similar additional qualification after MDS</p> | 10 |
| | <p>Category III:</p> <p>(1) Journals published by Deemed Universities / Dental Institutions / Indian Dental Association</p> <p>(2) Contribution of Chapters in the Text Book</p> | 5 |

Note:-

1. For any publication, except original research, first author (principal author) will be given 100% points and remaining authors (co-authors) will be given 50% points and upto a maximum of 5 co-authors will be considered.
2. For original research, all authors will be given equal points and upto a maximum of 6 authors will be considered.
3. Maximum of 3 publications would be considered for allotting points in Category III.
4. Publication in Tabloids / Souvenirs / Dental News magazines / abstracts of conference proceedings / Letter of acceptance etc. will not be considered for allotment of points.
5. For the purposes of this table, the crucial date for consideration of the publications shall be the last date for submission of application i.e. 30th of June of every year either for starting of MDS Course or increase of admission capacity in MDS Course, as the case may be, to the Central Government u/s 10A of the Dentists Act, 1948, for each academic year, as prescribed in the Time Schedule annexed to the Dental Council of India Regulations 2006 as amended from time to time.

Total Score Required:

| | |
|-----------------------------|----------|
| For Professor and HOD: | 40 marks |
| Professor: | 30 marks |
| Reader/Associate Professor: | 20 marks |

Faculty Details: **Minimum Required No: for 3 admissions(With 50 BDS admission) – Professor – 1, Reader – 2, Sr. Lecturer – 2 (1 unit)**
Minimum Required No: for 3 admissions(With 100 BDS admission) – Professor – 1, Reader – 2, Sr. Lecturer – 3 (1 unit)

| S l. N o | Name of Faculty | Age and DOB* | Qualifica tion & Year of Passing* | University | Publicati ons Points as per DCI* | Details of Teaching Experience in an approved/recognized institution after P.G.* (proof of support to be provided) | | | Total Teachi ng Experie nce after PG | Teachi ng Experie nce in PG Depart ment | Present during Inspection and dated Signature of Faculty | |
|-------------------------------|-----------------|--------------------|--|------------|---|--|-------------|--------|--|---|---|----|
| | | | | | | Designation | Institution | Period | | | | |
| | | | | | | | | From | | | | To |
| Principal | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | |
| Professor & H.O.D. | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | |
| Professors | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| Readers | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| Senior Lecturer | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

Lecturers

- 1.
- 2.

*Attach certified copies of documents to prove date of birth, Qualification, Publications, teaching experience after PG.
 No faculty can be present in two institutes simultaneously in the same academic year(1st July to 30th June)

DETAILS OF NON-TEACHING STAFF IN THE DEPARTMENT

| Sl. no. | Non- Teaching / Technical Staff | Required | Available |
|---------|---------------------------------|----------|-----------|
| | | | |
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| | | | |
| | | | |

Inspector 1

Inspector 2

Table IV: Scientific Presentation Attended

| S.No. | Name of the Student | Year of Study | Conferences /PG Conventions / CDE Programmes | | | |
|-------|---------------------|---------------|--|-----------|-------------------------|-----------|
| | | | Speciality | | Non Speciality / Allied | |
| | | | Attended | Presented | Attended | Presented |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Minimum Requirements for each student:

1. Scientific Presentations – 2 papers and 2 posters in three years
2. Speciality Conferences / PG Conventions attended – 2
3. Scientific publication(optional)- one publication in any indexed scientific journal

Table V: Postings in allied Medical / Dental subjects

(Oncology/Radio Therapy/Community Medicine and participation in any national health programme)

| S No. | Name of the student | Year of study | Posted/Participated | Not Posted/Not Participated |
|-------|---------------------|---------------|---------------------|-----------------------------|
| | | | | |
| | | | | |
| | | | | |

PI include this under Infrastructure (page 4) Verify DCI proforma

1. Number of Satellite Centres :

(Minimum of 2 Satellite Centres or PHC Nodal Centres should be attached to the Department)

| S.No. | Place of Centre/Village | No. of Patients treated in last one year | Distance from the College |
|-------|-------------------------|--|---------------------------|
| | | | |
| | | | |
| | | | |

2. Number of local school adopted by the Department (Desirable):

| S.No. | Place of School | No. of Children Screened/referred in last one year | Distance from the College |
|-------|-----------------|--|---------------------------|
| | | | |
| | | | |
| | | | |

Note:

1. Certified (by the Principal) copies of relevant documents and a photograph of inspectors with faculty members should be attached.
2. Infrastructure including library, attached hospital, hostels and their facilities should be physically verified. Equipments should be physically verified.
3. Certified copies of relevant documents of faculty proving qualification, date of joining present institution, teaching experience after PG and only required publications should be attached.
4. All pages of the proforma should be signed by the inspectors.

Any other Observations :

Overall impression
Check list

Name, Designation and signature of the Inspectors :

Inspector 1:

Inspector 2: