



KERALA UNIVERSITY OF HEALTH SCIENCES

ABSTRACT

KUHS – Exam General – Incorporating candidate’s photograph available in the University database in the Provisional Degree Certificate - instruction to the affiliated Colleges to upload the photos of the students (in the prescribed format) devoid of information like name, date of birth/ date of photograph taken etc. from next admission onwards - Orders issued.

EXAMINATION BRANCH

U.O.No : 09/2024/Exam General /KUHS

Date : 30-01-2024

Read: 1) Decision No.37.10 of the Minutes of the 37th meeting of Board of the Examinations (BoE) dated 14/12/2023.

2) Decision No.77.46 of the Minutes of the 77th meeting of the Governing Council dated 21/12/2023.

ORDER

The 37th meeting of the Board of Examinations considered the matter with respect to the reissuing of Degree Certificates, either due to the printing of photos with the wrong date of birth or due to the photo mismatch which primarily occurs due to the careless uploading of photos from the colleges, finally leading to the cancellation of the original Degree Certificates issued from the University.

2. The 37th meeting of BoE held on 14/12/2023, discussed the possibility of incorporating photographs of the candidates available in the university database on the Provisional Degree Certificates also (e P C) so that the candidate can ensure the photograph that is going to be printed on the original Degree Certificate is correct.

3. 37th meeting of BoE vide paper read as (1) above has **granted permission to incorporate the photographs of the candidates available in the University database on the Provisional Degree Certificate (First PC, Second PC & e Provisional Degree Certificates). Colleges shall be instructed to upload the photos of the students (in the prescribed format issued from the IT section) devoid of any information like name, date of birth/ date of photograph taken etc. from next admission onwards.**

The following rules have to be strictly followed with respect to photos of candidate to be uploaded:

- The photo (colour) has to show the face and shoulders of the candidate clearly.
- The dimensions of the photo have to be 200 pixels in height and 150 pixels in width.
- The photo has to be in jpg format and not larger than 30Kb in file size.
- The background of the photo has to be single colour (specifically white or any other light colour).





- e. The candidate has to face the camera straight and the photo has to show the face fully in the middle of it.
- f. The candidate has to keep eyes fully open in the photo.
- g. Photo of candidate wearing hat/cap or head scarf/hijab (unless it is part of religious belief) is not accepted.
- h. The photo should not bear the candidate's name, date of birth or any other information.

4. The 77th meeting of the Governing Council held on 21/12/2023 vide paper read as (2) above has considered the aforesaid recommendations of BoE and resolved to approve the same.

5. The Hon'ble Vice Chancellor has accorded sanction to implement the decision of the Governing Council with respect to incorporating candidate's photograph available in the University database in the Provisional Degree Certificate also and to instruct the affiliated Colleges to upload the photos of the students (in the prescribed format issued from the IT section) devoid of information like name, date of birth/ date of photograph taken etc. from next admission onwards.

6. Orders are issued accordingly.

By the order of the Vice Chancellor,

Prof.(Dr) S. Anilkumar

Controller of Examinations

To

All affiliated colleges

JR/ DR (Academic Branch)

SM (IT Section) - (for compliance)

All Examination Sections

Academic General Section - For necessary action

Forwarded/By Order

Section Officer

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PA to CE, DCE , DR (Examination)

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